

MINUTES

MAIN STREET SCHOOL OF PERFORMING ARTS

BOARD OF DIRECTORS MINUTES

AUGUST 11, 2005

IN ATTENDANCE:

- Bill Pierro
- Betsy Maloney
- Alan Strauss
- Lori Suvalsky
- Chuck Mogilevsky
- Melissa Cohen
- Karen Charles
- Dave Mahler

ABSENT:

- Tom Richards
- Miatta Foluke

1. CALL TO ORDER

Meeting was called to order at 7:10 by Dave Mahler as only remaining board officer present

2. AGENDA REVIEW

Members were given a chance to review the agenda to approve Bill moved to accept the agenda, Chuck 2nd motion

Vote: YES – agenda approved

3. BOARD ELECTIONS

Betsy requested review of responsibilities for various positions—reviewed by Dave Mahler with discussion from other members

Chair: Bill Pierro expressed interest, Dave nominated Bill; Karen nominated Miatta, unclear if she is interested; Alan requested each candidate explain what they would bring to position before election held

Vote: Bill—5; Miatta—2

Bill elected new board chair

Vice-Chair: Karen nominated Chuck, who accepted nomination; Bill nominated Betsy, who accepted nomination; Both explained what they would bring to position

Vote: Chuck—4; Betsy—2

Chuck elected vice-chair

Treasurer: Lori nominated Dave, who accepted nomination; (Karen interjected that a co-treasurer would be helpful—all agreed); Bill nominated Alan, who accepted nomination

Vote: Team of Dave as treasurer and Alan as co-treasurer was unanimously voted in

Dave & Alan elected as treasurer team

Secretary: Bill nominated Lori for secretary, who accepted; No other nominations

Vote: Lori was unanimously voted in

Lori elected secretary

4. MINUTES REVIEW

Several clarifications were requested & provided – Stages contract; Mr. Leaf's contract transition from Stages to MSSPA. Dave motioned to accept minutes, 2nd by Lori

Vote: unanimously accepted

5. ACTION ITEMS

No other action items identified

6. DISCUSSION ITEMS

Chemistry lab: Over budget \$30,000—plumbing, gas, etc.—was discussed as need with grant writer; Reviewed asbestos incident with ceiling, fixed; Lab tables in, ready for installation—Bill suggested including board in budget estimates of this magnitude in the future to use expertise of members

Community involvement: Participated in Raspberry Festival; 8/7 Uptown Arts Festival; 8/20 Calhoun Square music students to perform

Computer lab: Line of credit to be used—need 14 computer tables, computers on the way; within budget for these items—Bill offered to look for some at re-use center

Enrollment/recruitment: Current enrollment at 165—noted to be very dynamic right now; Melissa requested getting literature on how we advertise for students

Line of credit: Approx. \$5,000 left at this point; hold-back from State coming in 3 parts (see handout from meeting)

Staffing: Markeysha's last day 8/10, replacement (Jackie) starts next Tuesday; English, Special Ed, Math teachers hired; Karen has prospectives for chem teacher position

Transportation: 4 options available now; Reviewed NW Metro's proposal (\$36,330), but another option in the works, expect bid from Positive Connections tomorrow—then final decision will be made—within budget

- Transportation survey indicates this has helped enrollment significantly

7. QUESTIONS FROM BOARD

Betsy had questions regarding Bill's comments about getting bids and involving board members, etc. Bill explained that this is not meant to exclude Karen from process but involve people who may have expertise in certain areas to be sure we always get the best deal

Dave commented also that we have to be careful about not relying on Marv for estimates if he doesn't have expertise in the area

Karen added that these decisions were unfortunately made during a time crunch, which allowed less time for review of options

Dave reminded board members that MAPS facilitator from retreat helped us to understand where board should get involved and where not

Member asked about what grant writer falls under—Bill answered that work can be done outside and reported in steering committee (see below) will set some parameters

8. FINANCIAL REPORT

Judith Darling from Beltz & Assoc. having some problems with Hopkins giving all info needed; Karen reviewed problems with last year's estimate with State payments

Dave feels estimating budget with enrollment of 165 is good estimate—Karen confirmed, as all but 4 of them have registered as of this time

Before chem lab issue, would have had \$16,859 surplus—now this less \$30,000

Dave suggested that he give this report to Judith so she can provide this info each month after bills paid

Alan asked about what State's expectations are for reporting—Dave clarified

May have some savings in budget from new hires (admin. asst. and chem teacher may be lower)

Alan asked if it would make sense to separate out capital budget from operating budget

9. MARKETING

Mailer just went out—hopeful it will increase #'s

Karen reported we are trying to get ap for enrollment on line—can then just e-mail in

Melissa asked about how advertisement was done last year and now; expressed ideas of what would catch the eye of prospective students

Betsy commented that it is very important to have the PR person work with the arts teacher so shows will be marketed appropriately

10. PTO REPORT

Lori reviewed summer's activities—Raspberry Festival, mural packet for new student orientation, fall family festival – encourage board members to attend

11. NEW BUSINESS

Board agenda/schedule: Thursday of every month suggested – numerous conflicts, settled on 2nd Thursday except October—then will be 10/18 at 7:30PM to accommodate Yom Kippur

Discussed board recruitment—especially teachers; Bill will call Tom Richards to find out if he plans to stay on board

Selected committee for strategic planning/policy planning with MAP—Chuck volunteered, Betsy & Bill will help

Lori will do agenda—need to get info out at least 1 week before meeting—board members are requested to respond to Lori if not able to attend; Will attempt to get minutes out within 1 week of last Meeting

12. ADJOURN

Dave moved to adjourn meeting

Lori 2nd motion

Vote: All agreed

Meeting adjourned at 8:50pm

NEXT MEETING: SEPTEMBER 8, 2005 7PM

MAIN STREET SCHOOL OF PERFORMING ARTS
BOARD OF DIRECTORS

September 8, 2005
Minutes

Present

Bill Pierro
Karen Charles
Lori Suvalsky
Dave Mahler
Betsy Maloney
Alan Schwartz
Tom Richards
John Montilino
Guest: Pam Young

Absent

Melissa Cohen
Miatta Foluke
Chuck Mogilevsky
Katie Lee
John Schultz

CALL TO ORDER

Meeting was called to order at 7:10 by Bill Pierro

INTRODUCTION

Pam Young from MSSPA new accounting firm introduced

AGENDA REVIEW

Members were given a chance to review the agenda to approve
Dave moved to accept the agenda, Tom 2nd motion; **Vote:** YES – agenda approved with addition
by Karen re: board members – 1 leaving and 1 recommended to join

MINUTES REVIEW

Committee members were given a chance to review and clarify – no questions were raised; Lori
motioned to accept minutes, Tom 2nd motion; **Vote:** YES - unanimously accepted

OLD BUSINESS

Transportation - Busses somewhat disorganized first week of school, Hopkins and TLC
considering changing routes but otherwise system is working well and location of students
attending shows new systems helped enrollment

Enrollment - Currently at 160 – not 165 or even 175 we had thought we had just before school
started

- 4 left this week (3 home school kids and 1 other)
- 11 others – ½ came in June to meeting but didn't show at start of school, others didn't
show since completing application
- Jackie will call & do exit questionnaire
- have agreed to take Louisiana students displaced

Staffing - Going well – new hires up and running and fitting in well

Physical plant

- Had to install speakers in back of building – done today
- Still in need of fume hood in chem lab; overage cost for chem lab was \$30,000, \$9000 of which was for special floor (as we were not initially aware it was needed) – this was not in original budget but had to be installed for safety
- Computers are in & ready, Bill offered to look at re-use center for computer tables

Orientation/Homecoming - PTO planned both – orientation went well. Homecoming picnic underway with some response coming in

Grant writer update - Bill and Karen met with Anne Hadaad yesterday, reviewed contract and plan

- Anne wants to do letter writing campaign again
- Original goal of \$125,000 hard to reach but goal of \$80,000 reachable - \$40,000 from our campaigns
- Goal for musical down somewhat because space now will be \$3000 instead of \$10,000
- Anne prepared prospect list and prioritized
 - Clear Channel underway
 - William Leaf working on Best Buy gift card
 - Betsy asked about companies with matching campaigns
 - Handed out list of family foundations – if board members know anyone at foundations, asked to advocate for school
 - Got 2 checks from Target credit card program – need to keep advertising this to families
 - Dave asked that Jay Kim be updated on these items
 - Karen read letter from Anne requesting board give permission to Karen/Bill/Dave to go forward with grants (signatures) without board approval each time – all approved of this and agreed to grant permission
 - Anne still needs to talk to 2 students and 2 teachers for quotes for aps – Betsy will help with this
 - Karen working to get letters of support from director at MacPhail

Fundraising - Bill said PTO will continue to own fundraising for smaller projects but board is now strong enough to have own fundraising committee – working on in-kind/in-store Target donations, car dealership, letter writing campaign, Ask event

Policies and Procedures Manual - Revision – Chuck working on this with Mike Ayers from MAPS almost done, Tom and Betsy offered to help with this (issues include vacation for 12 month employees); Pam asked about financial policies/procedures – strongly recommended having these

Financial reporting - Dave & Pam: Karen, Dave, Alan & Pam met to discuss; decided needed to provide more info for board

- Pam presented “Charter School Accounting 101”
- Many issues covered including July/Aug spreadsheets, balance sheet, no invoice for rent – need one, bank accts being reconciled on a timely basis, working on cleaning up data to make info much clearer

Marketing - Direct mail went out for 5 mile radius instead of 15 mile radius because of transportation questions (3000 households) – cost \$800. Resulted in few more inquiries & small turnout at info meeting but not clear it was worth investment

- Tom asked about if Stages contract included advertising for students through their mail lists
- Karen and Melissa met with Sarah Parker, reviewed new website; can now apply on-line, e-mail section, PTO section, board section, can donate on line; will be able to update – will have designees from each section w/ access to make changes
- Discussed options for generating more press – ad in MN Monthly, NPR (spring musical), info meetings in Jan, application deadline 3/1, increasing visibility (Betsy suggested trying to get in Fringe Festival, etc.), Care 11 “Whatever Program” will give No Shame dates

PTO Update - Lori: Homecoming – board strongly encouraged to come, packets done for orientation with good responses so far, encouraged board to come to meetings & will ask to present at one in future

NEW BUSINESS

Reviewed Bill’s agenda for meetings for upcoming year

Tom suggested tackling lease amount again – he would like to be involved (Dave updated where this stands)

Dates/times of board meetings discussed – better after the 15th of the month because of budget updates; all agreed to change to 4th Thursday of the month except in November and December – 3rd Thursday those months because of holidays

Miatta’s daughter no longer a student at MSSPA and she will be resigning from board

Karen has recruited Erin Warne (teacher) to be on board; Betsy reviewed Erin’s bio (communications, mediator)

Fundraising committee will get together to start plans for year

ADJOURN: - Dave moved to adjourn meeting; Betsy 2nd motion; **Vote:** All agreed
Bill asked for all to e-mail agenda items to him

Meeting adjourned at 8:45pm

NEXT MEETING: OCTOBER 27, 2005 7PM

MSSPA BOARD OF DIRECTORS
October 27, 2005

Present: Bill Pierro
Lori Suvalsky
Erin Warne
Betsy Malone
Chuck Mogilevsky
Tom Richards
Alan Schwartz
Karen Charles

Absent: Dave Mahler
Jon Montilino
Katie Lee

Meeting was called to order at 7:10PM

Introduction of new member

Erin Warne (language arts teacher)

Introduction of guest

Anne Hadaad

Announcements

Melissa Cohen resigned from the board

Have not had Hopkins rep at last several meetings – Bill will call Katie Lee

Review of agenda

Lori moved to approve; Tom seconded – all approved

Review of minutes

Lori moved to approve; Tom seconded – all approved

Grant updates

Anne updated us on current applications being worked on or sent out – submitted to X-Cel Bank, Clear Channel (moving forward), Best Buy (\$2500 gift card and \$15,000 grant), Thorpe Foundation, working on Cargill Foundation, final report submitted to General Mills (last year gave \$10,000)

Currently more money is available for arts education – focusing on music and trying to focus on funds for FAME

Main work currently is on a solid application (templated) that can be used for many grants, working off prospect list as well – using conservative approach

Need to develop relationships with organizations – if you know contacts, please give names/numbers to Karen, Anne will e-mail list of company board members of potential donors for us to review so we can find out if we know anyone to be a contact

Goal is \$80,000-100,000

Letter writing campaign

Bill discussed need for focus for letter and resources for database to mail letter out – discussed how to use last years letter to help inform this years, Anne suggested personalizing letters and sending a separate letter for people who gave last year and another for those who are new, whether or not match should be included, consider adding a student quote – Erin offered to help with this

Goal is to send letter by November 15, 2005 to avoid holidays but be on people's minds during the holidays

Marketing

Karen – FAIR school presentation went well – got 6-8 shadow students and several applications as a result, helped to be able to say transportation would be available, will be able to do this each year, in spring will be able to bring an excerpt from FAME

Reviewed Annual Report Karen had forwarded for discussion – no specific questions raised

Info meetings scheduled slightly later – last year wasn't useful to have too early

Beginning to accept applications for next year on November 15, 2005 – can apply on line and in print

Surveys show that best marketing was ads in the Sun Sailor, also Star Tribune does a metro school guide – consider placing an ad there – passed around examples of sizes of ads and costs

Could have marketing through Clear Channel – radio – this is very expensive, they would guarantee 50% during prime time (called an "Image Membership") – goal is to get image out and advertise information meetings in January – board voted NO (too expensive)

Still have \$500 donated for marketing through \$500 – need to use this. Lori will ask donor if they would be OK with this money being used for marketing other than NPR

Board agreed that advertising should be concentrated after the holidays in January, also agreed that Star Tribune school guide would be a very good place to advertise

Can also use postcards from last year's mailing with show dates overlaid

Betsy wondered if money was available for a mailing for a flyer with performance dates before shows

Board agreed that our money would be best spent on Sun Sailor, Metro School Guide, mailing and later another mailing for FAME

All agreed we need to actively recruit for a board member with marketing experience

Enrollment Time Line

Begin accepting applications – 11/15/05

Info meetings January until March

Application deadline (soft) – 3/15/06 (required by charter law)

6/3/06 – workshops for new students

Staffing

Budget higher for salaries than Dave predicted in order to add 12th grade – leaves us >\$73,000 in the red (would support enrollment of 225-250)

Betsy asked about seeking a project specific grant to support a position

Karen would like to post earlier – last year waited too long and quality of applicants was not as good as could have been – even though we do not yet have deficit in budget resolved, would like approval to post earlier – this level of staffing is a necessity (wants to post 4 positions in 2/06) – not obligated to hire if money not there – all board members approved posting

Includes a paraprofessional – essential for special needs students, lunchroom supervision, etc. – we have just as many students on 504 plans as special ed – no extra funding for these students, need to try to afford 2 counselors for this reason

Karen would like to propose a title change for administrative assistant

Need to discuss what number of students we can accept based on our space capacity

Have had problems with math teacher – Karen working with him weekly on classroom management, inaccurate grade reporting, not covering curriculum, ?harrassment issues, have requested a formal plan to show how he will catch the class up; considering putting him on probation but then has to formally do something whether or not there is someone to replace him – Karen asked for board input on this, agreed to hold off on formal probation for now – has been informally asking around, posting early may help with finding someone for this year if needed. Have thought about asking Alison Maud-Halin to help with BST preparation

Budget

Deficit related to staffing discussed above

Biggest factor in deficits is onerous lease – Tom will continue to work with Karen and church on this

Alan requested more info on law re: statutory operating debt – can't be >2.5% in debt, first report looked like we were 19.5% in debt but after checking it became clear this had to do with Hopkins bookkeeping errors – after correction we may be in the allowable range – need to come with a 3 year plan to get out of debt with the State – Karen, Bill, Dave and Alan will work on this in Dec or Jan – Karen would like to ask Chuck from the State to come to meeting in Nov or Dec

Questions about budget presented – why is Federal Grant Phase II in expense but not in income?

Budget not yet reconciled

Chuck requested that budget sheet be forwarded ahead of meeting so that we have more time to review

Karen reviewed misprint in Tribune – reported we raised \$6,000,000 – former students started spreading a rumor that Karen had misappropriated these funds, now spreading among current students – board reviewed potential remedies, Karen not in favor of making a big deal of it but did request Tribune print correction & will consider announcing to students that this was misprint and referring them to correction

School Policies

Chuck reviewed process that he and Bill went through

- Harrassment and Violence policy – need to specify physical violence as well – once changed, Tom moved to approve, Lori 2nd, all approved acceptance
- Hazing policy – needs to be up to date of MN Dept of Ed and Title IX – Tom moved to accept, Alan 2nd, all approved acceptance
- Gift policy – need an official policy in order to manage gift of stock we received worth ~\$2780, reviewed policy (can't hold as stock, must cash out) – Lori moved to approve, Betsy 2nd, all approved acceptance
- Reviewed policy on board titles – Bill cannot be considered “chair” – must be “president”, Chuck cannot be considered “vice-chair” –must be “vice-president” – Betsy moved to approve, Lori 2nd, all approved acceptance
- Need to look at personnel policy manual soon (before Jan) – Karen requested this
- Need to look at board indemnification policy – Tom offered to look at the statute mentioned – Tom moved to accept, Lori 2nd, board approved as is pending anything that needs changing from Tom's review – Alan questioned if insurance money is appropriate to cover anything that may happen

Other business

None noted

Adjourned at 9:15PM

Next meeting Thursday, November 17, 2005

**MSSPA BOARD MEETING
MINUTES
November 17, 2005**

Present

Eryn Warne
Tom Richards
John Montilino
Katie Lee
Dave Mahler
Karen Charles
Alan Schwartz
Bill Pierro
Lori Suvalsky
Chuck Mogilevsky

Absent

Betsy Maloney

Meeting was called to order at 7PM

Agenda reviewed – Tom moved to accept, Chuck 2nd motion – all voted to accept agenda
Bill requested addition of discussion of foreign exchange students

Minutes were reviewed – Lori moved to accept, Tom 2nd motion – all voted to accept minutes; only addition was Eryn clarified spelling of her name

Old Business

1) Lori has not yet been able to connect with anonymous donor of NPR money to request that we use money in another way, given expense of this form of advertising; will still be used for advertising – Lori will follow up for next meeting

2) Lease update: Karen and Tom met with lease people from church. They need our 2004/2005 budget, their budget is tight, as well so we may have to give up space in order to adjust lease to range we can afford. This would put us in a bind space-wise –

>if we give up 2 rooms, we would save \$39,000/year

>if we give up 4 rooms, we would save \$78,000/year (\$6-7,000/month) – this is equal to our deficit

They will be able to tell us what they can do for us when they see our budget. They are probably not going to tie the lease to student #'s but may decrease the amount owed now & tack this on to the end of our lease. They are willing to work with us but there is still no solution.

If we can't afford to add staff next year, we will not be able to add 12th grade to the school.

Members suggested that we ask the church if they have anyone with marketing background that is a member who may be interested in being on our board. This would help with lease negotiations, as well as advertising/marketing. If not on the administrative board of church, do not believe this will be a conflict of interest. Katie offered to look into recruiting someone for this.

3) Policy and procedures: Karen asked that we look at this – especially vacation time for staff members who are not teachers. Katie asked if it is meant to be 4 weeks of non-contract time of actual vacation time. Chuck was able to work only on part of policy that addressed vacation time if employment is terminated with time accumulated because he had no example to work from. Katie will get him Hopkins policies to use for basis for comparison.

4) Financial report: Some of money owed on report is because Title IX money is not here yet – it is predicted to come 12/15/05. Currently, we are \$75,000 in the red projected for the end of the year. This does not account for the chemistry lab expenses. We have a problem in that we have incurred some \$50-60,000 in “stuff” to go against this grant. Since we obtained the “stuff” prior to the money coming in, we cannot use the grant money to pay for these items. May be able to juggle other items around to decrease this difference, per Dave. Dave has \$20,000 worth of ideas that he may still be able to juggle around – this assumes we have to continue to pay full rent. It would be much better if we are able to make some deal regarding the rent for this year, at least.

We reviewed different scenarios with different student numbers and how the budget would look in each case (correction to Dave’s number in handout – next year predict 225, not 265.) Budget will not work with 225 but could make it work with 240 rather than 265. In terms of space, total number of students we can handle (if staffed appropriately) is more likely 350, rather than our original plan of 410.

Still need to come up with 3 year plan for how will get out of statutory operating debt to tell the state. Hopefully, Chuck from the State will be able to come to our December meeting to hear our plan.

New Business

1) Leasing school space – most likely in summer. There have been some inquiries. We will use Stages type agreement to model after. Have to be sure our insurance covers; any parameters we should set. We need to write a policy to set parameters that does not discriminate. Our shield could be that the building is owned privately and they can set some limits on who rents space, though we are a public entity. Our lease does cover us to sublet space. Katie was able to pull up Hopkins policy and rates for an example when we are working on our policy. It encourages use to promote community, leaving to the school what is appropriate use of space, including that the building’s purpose is for education. The 2 inquiries Karen has gotten include a group of jazz musicians/physician and the mother of one of our students who teaches ballroom dance.

We will need a rental agreement, policy, and scheduling, as well as insurance coverages. Karen will work on getting more information on these things for next meeting, then we will work on the agreement.

2) Foreign exchange student: Jackie Passer asked about us taking an AFS. Per Katie, the state does not provide funding for these students, as it is expected that one of our students would be going to the country the student is from and the funding would be an even exchange. Essentially, if we do not send one to their country, the student would be “a free loader.”

3) Marketing update: Letter to send to parents and community members requesting donations shared with everyone. Nick Pierro wrote up a list of Barbra Streisand facts to make a case for why it would be better to put her name in the letter instead of Bonnie Rait. All agreed he had made a good case & all agreed to change the letter to Barbra Streisand.

We got \$1000 from the Haunted House and \$1000 from McVay Foundation. 1 parent saw in the newsletter that we would be sending out ask letters and already sent in a check for \$200. Bill is working on developing a reply device to include in the letters & Lori and Bill will work on getting the mailing out.

4) Reviewed upcoming performance dates. Stages donated a director for the theatre performance for a while because of William Leaf's brother dying. This was a big help for the students and William. The board expressed appreciation to John for doing this.

5) Police were at the school yesterday because the math teacher's keys were lost/stolen. The building will have to be re-keyed, as the keys were not found. The math teacher offered to pay for this, as it is not clear if he had a role in their being lost because of leaving them out.

6) Administrator update:

- > Halloween Haunted House will probably be an annual event
- > Calhoun Square invited us back – this will be free press. Date not announced.
- > Computer lab install date is 11/21/05
- > Recruitment/marketing – may get some students 2nd semester, applications are coming in and shadowing has been very consistent – 2 students ~every other day
- > Will ask current students for commitment for next year in January or February
- > Chuck Speiker from the State re: our operating debt will be coming to our meeting in December if possible. May require meeting to be earlier. Karen will update.
- > Staffing issues – still have issues with the math teacher, though he presents much better with adults than with kids (did well at the PTO meeting). Still informally calling around. He is still behind on material.
- > Our special ed teacher needs are more like 2.0 FTEE and Samantha is pregnant so will need a temp when she is on maternity leave
- > Transportation – busses are getting better but still are occasionally late – won't be adding more busses next year but will be maintaining what we have

- > Accreditation – application submitted to NCA to start process, need a retired administrator to help us prepare for site visit next fall. Katie suggested Ron Chall, the principal of the high school, since he is retiring this year. He would chair the committee. It will not be a very big time commitment. Katie will ask him.
- > Curriculum – working on developing internship program, Betsy and Amy attended MDE workshop. Karen also has to renew her license. Has to get someone to verify her work – not sure who this should be, but she will find out. Likely it will be Bill, but may be someone from our sponsoring district, Hopkins.
- > Karen went to a meeting on Monday with Perpich to discuss working together rather than being each other's competitors. Also met the director of the St. Paul Conservatory. Meeting was very positive.

7) Dave asked if we have had a meeting with parents about drugs and alcohol based on the MN survey. Told him about mental health PTO meeting (speaker). Also reviewed our policy on dog searches. Main goal is to get parents more involved so they will be more aware. Katie discussed the grant Hopkins had for "Reduce the Use" – gave names of resources for this sort of presentation.

8) Discussed potential new board member – Lynn Plashko is helping us to find someone at General Mills who is in HR or marketing.

9) Clear Channel can't donate money now but would donate items for a silent auction.

10) Katie – as sponsor, Hopkins needs to do an evaluation of school – working on details. This will likely occur early next year.

Next meeting date: needs to be rescheduled so Dave can be there when Chuck from the State comes.

Tom moved to adjourn meeting, Lori 2nd motion – all agreed.

Meeting adjourned at 8:37PM.

**MSSPA Board Meeting
January 26, 2006**

Present

Dave Mahler
Tom Richards
John Montilino
Lori Suvalsky
Betsy Maloney

Eryn Warne
Karen Charles
Alan Schwartz
Chuck Mogilevsky

Absent

Bill Pierro

Meeting called to order at 7:00PM by Chuck M.

Old Business – SOD:

Dave reviewed financials, including shortage of \$30,000 by not accruing computers last year

Reviewed enrollment projection and State's interpretation of numbers to be out of SOD by 2006/2007 school year, positive fund balance by 2007/2008 school year

All agreed we would need to cut current budget even further to balance out negative fund balance caused by computer accrual

Various options considered to cut budget – board agreed on several to total \$30,000 needed without sacrificing education or programming

Vote to accept amended Resolution for SOD plan, including amended budget (has us out of SOD by 2006/2007 with 10% positive fund balance by year 6)

Moved – Dave M.

Seconded – Lori S.

All in agreement – Bill's vote by proxy as requested by him through Lori S.

New Business:

Administrative Update – highlights only:

- 1) By mutual agreement, school and Mr. Perlman (math) have decided to sever contract
- 2) Contracted with Jolene Mayo – long term sub for math – will be starting with new semester
- 3) Recommended expulsion of a student - working to determine if related to behavior and whether or not expulsion should occur or behavior plan with IEP

Meeting adjourned at 9:00PM – Chuck M. moved to adjourn, Tom R. seconded – all in agreement

NEXT MEETING: changed to 2/20/06 (conferences on 2/23/06)