

MSSPA Board Meeting Minutes
August 25, 2015
6:00 p.m.

Present:

Board Chair/Community member - Bill Rodgers (Ed Wilms elected to President in meeting)
Board/Staff, Vice President- Tyler Flory
Board/Staff, Treasurer - Andrea Cuellar
Board/Staff, Secretary - Louisa Cadwell
Board/Staff - Alison Miller
Board/Staff - Tyler Flory
Board/Staff - Sarah Omernik
Board/Staff - Elizabeth Klun
Board/Community Member - Ed Wilms
Board/Community Member - Mary Burroughs
Board/Community Member - Ripley Peterson
Ex-Officio-Matt McFarlane, Director of Operations
Ex-Officio-Robert Thompson, Director of Outreach & Development/Teacher

Meeting Called to Order: 6:05 pm

Motion to Approve June 2015 Minutes: (Omernik, Klun) all approved

Motion to Approve August 2015 Agenda: (Miller, Omernik) all approved

Community Comment: none

I. Recognitions- New Board Members

Main Street welcomes Mary Burroughs, Andrea Cuellar, Cheryl Guinness, and Jeff Horga to the board

II. Election of Officers

I. President- Ed Wilms

II. Vice President- Tyler Flory

III. Treasurer- Andrea Cuellar

IV. Secretary- Louisa Cadwell

Motion to Approve Nominations: (Peterson, Klun) all approved

Outgoing Board Members recognized for their service

Bill Rodgers, Jason Davis, Joan Harris, Cassy Schauwitzer

III. Required Designations

I. Board Meeting Schedule (Date, Time, Location)

- II. **MDE Identified Official with Authority- Matt McFarlane**
- III. **Designated Depositories- Sunrise Bank and Venture Bank**
- IV. **Authorized Signers at Banks- Matt McFarlane**
- V. **Delegation of Authority to Make Electronic Funds Transfers- Chuck Herdegen, BKDA Financial Manager, Matt McFarlane, Board President**
- VI. **Official Posting Location**

Motion to approve required designations (Peterson, Miller) all approved

Committee Updates

Facilities Committee (Matt McFarlane)

*Intent to purchase agreement sent to Eagle Ridge. They are awaiting the sale of their property in order to move forward.

*The bond purchasing process is currently forecasted to begin in the spring or summer of 2016. Interest rates are currently low.

*Clever architects continue to assess the needs of Main Street within the Eagle Ridge Space and discussions regarding budget and risk have initiated.

Finance Committee (Matt McFarlane)

Financial Report:

*Current Forecasted ADM is 321. Based on current enrollment numbers in IC for the beginning of the 2015-2016 school year

*Total Revenues forecasted at \$3,338,318

*Total Expenditures forecasted at \$3,322,884

*Forecasted budget surplus of \$15,434.

*The new transportation contract has created an opportunity for substantial savings in our budget

Meeting Adjourned: - 6:40pm (Motion to adjourn: Omernik, Flory) all approved.

Action Items:

- (All members) Consider serving on a committee: Finance, Facilities, Governance, Human Resources

Board Chair/Community member Ed Wilms

Board/Staff, Vice President Tyler Flory

Board/Staff, Treasurer Andrea Cuellar

Board/Staff, Secretary Louisa Cadwell

Board/Staff Alison Miller

Board/Staff Tyler Flory

Board/Staff Sarah Omernik

Board/Community Member Cheryl Guinness

Board/Community Member Mary Burroughs

Board/Community Member Ripley Peterson

Board/Community Member Jeff Horgan

ExOfficio Matt McFarlane, Director of Operations

Meeting Called to Order: 6:02 pm

Motion to Approve August 2015 Minutes: (Miller, Omernik) all approved **Motion to Approve September 2015**

Agenda: (Miller, Omernik) all approved

Community Comment: Molly McGraw Healy from St. Thomas introduces Dana Peterson; the new main liaison between Main Street and St. Thomas.

I. RECOGNITIONS OF NEW STAFF

Dance Instructor: Rachel Charles, English/Para: Austen Edman, Special Education: Laura Pfandler, Paras: Scott Guggenberger and Mary Stewart.

II. BONDING UPDATE JAY HROMATKA, PIPER JAFFREY

Eagle Ridge is currently selling bonds for their new facility in Minnetonka with the hopes of owning the facility by the end of next week. Eagle Ridge is intending to move out of their current facility in July of 2016 which would allow a year to make tenant improvements for Main Street to move in in 2017.

Eagle Ridge is willing and open to cooperating with Main Street in the process of making the purchase of their current facility a smooth process. The Eagle Ridge Board have expressed an openness to meeting with Main Street to discuss their experience when they purchased the facility originally and to coordinate one-on-one.

Eagle Ridge has to make an effort to sell to a nonprofit in order to avoid a financial loss.

The current market rates are at 6.25%. They may go up or down before locking in a project fund commitment.

South Metro Properties that meet the needs of Main Street are few and far between. This property is a rare opportunity.

The bonding process takes 120 days to complete.

Academics, financial performance and accountability must remain strong in order to sustain in the Eagle Ridge Facility.

Average commercial property values in comparison to how much Main Street wishes to grow in ADM needs to be seriously considered. In addition, the actual projections of tenant improvements need to be determined in order to determine reasonable offer.

III. DIRECTOR'S REPORT

Matt McFarlane, Director Of Operations

Great Start We've had a strong start to this school year; more onmission students and fewer student behavior issues. Enrollment is lower than original projections.

Arts Updates Auditions for the all arts area's fall productions are complete. Arts teachers have put a new capstone structure for seniors, replacing the senior creation course. Arts teachers have also created greater structure around juries, preparing students by meeting with them throughout the year during homeroom.

Communication Michelle has created a weekly "Need to Know" document for teachers, highlighting schedule and important details for the coming week. The redesigned website has garnered consistent positive feedback.

Reports We have completed the CDRC Report and are in the process of completing the quarterly report for St. Thomas which serves as our annual report for the state. In addition, we are working on the World's Best Workforce report as well.

Michelle Erickson Director of Teaching and Learning

Multiple Measures Rating M SSPA has earned the accountability of Celebrationeligible for the work we did last year. Math scores up 7% from previous year. We are the only arts school in the twin cities who achieved annual yearly progress in all areas.

American Studies Integrated sophomore language arts and social studies course is in its pilot run and looking good with Ms. Jenniges and Mr. Flory leading the class.

Embedded Health J uniors take health course with Mr. Popp during homeroom advisory time. Mr. Popp will offer one unit per quarter to one grade level. Students can earn full credit in health over 4 years.

New Teachers Immediately engaging in teacher development and evaluation. They are participating in professional learning communities with departments and an additional New Teacher group with mentor Mr. Leaf.

Teacher Leader/Mentors 2015-16 Schauwitzer, Leaf, Cadwell, RMollick, Galeski, Cuellar Stipended by the Q-comp funds/approved program and serving teachers in PLC leadership, observation and coaching, requirements documentation, and mentoring. They will receive ongoing training from MDE in coaching. It's a great team. Off to a good start with Student Learning Goals, which link our curriculum to standards and expectations.

Standardized Assessments We meet state and federal requirements with the spring science, 10th (reading) & 11th (math) grade **MCA**s. We meet internal and University of St. Thomas authorizer requirements with the 9th and 10th grade fall and spring **NWEA** assessment for progress.

We provide the optional and newly revised **PSAT/ NMSQT** on October 14 to Juniors. The PSAT gives the following opportunities: National Merit Scholar awards consideration, standardized assessment practice, and SAT performance prediction. Our guidance counseling office encourages this test.

The **ACT+writing** is available free this year, to our Juniors in the Spring. We would like to see every Junior participate.

At this point, the legislature and MDE have not indicated any graduation assessment requirements for students graduating in the year 2017 and lower. Graduates of 2016 have fulfilled the requirement by taking the state/local implementation of the ACT+writing last spring, as juniors.

Tania Montgomery Director of Student Life

Freshman Respect Retreat Seems to have set a positive tone for the beginning of the school year.

Ambassador Program has combined with student government and is starting out strong with 40 Ambassadors. These students have a high desire to be involved in addition to hosting prospective students. They'll serve as greeters at each performance as well as working MSSPA "swag" tables.

Rob Thompson Director of Outreach and Development

Outreach and Development The goal of the Outreach and Development this year is to raise awareness and reach of MSSPA into the Twin Cities arts communities. To this end we are creating relationships with artists and arts organizations for Master Classes, Guest Artists, and workshops throughout the year from working professionals. We are also connecting with major donors and trying to set up meetings with with partners from their organizations and businesses to raise awareness of who we are and what we do. We are also creating a middle school network to assist our recruitment efforts. In the spring semester, we will be taking MSSPA students out to perform at these schools to again raise awareness of our programs.

Expanded Office With these efforts and goals in mind, we have made a decision to expand the Outreach and Development office to share the duties and improve efficiency. After the complete redevelopment of the MSSPA website, we have brought the website management in house. Steve Mollick is in charge of updates and graphics for the website. This includes the calendar, show promotion and school event notices. One of the issues we had with the previous website was keeping it succinct and current. We are working diligently to improve this instrumental communication tool.

In a continuous effort to increase interaction and communication with our community, we have activated our social media (Facebook/Instagram/Twitter) on a planned media calendar and interactive schedule. JohnMark Hostetler is working closely with Steve to connect our social media to our web efforts. John Mark has also started a biweekly student newsletter that connects our students with important dates and information.

Working with Steve and John Mark we have put together a media calendar for our mainstage promotions, including imaging, print media, ticketing, and social interaction.

Fundraising Overview My efforts this year, with the benefit of more time with the distribution of duties, is in the increasing of our local revenue and major donor funding. Continuing to increase our sustaining families program, with sign up capability at every performance. Leveraging our vendors, service providers, and affiliations to begin corporate sponsorship. Using our pending move to a new location as a funding need to begin an ongoing capital campaign.

Recruitment Plan leveraging our current students to bring in more students creating a presence at area arts organizations, activation the middle school network.

IV. COMMITTEE UPDATES

Facilities Committee (Ed Wilms)

- Initial space plan presented at previous board meeting compared to other options with Clever Architects in an effort to reduce costs of transitioning into new space.
- Next step is to recruit a contractor to get actual numbers aside from architect's projections. Several suggestions for possible contractors have come up.
- Contractors will posit actual estimated costs for tenant improvements if we were to move into the Eagle Ridge facility, so we have more concrete numbers to use in our decisionmaking process when it comes to making an offer.

Finance Committee (Matt McFarlane)

- Budgeted and Forecasted ADMs are at 284 students. As of 9/16/2015 the school reports 298 ADM enrolled.
- Total Revenues are forecasted at \$3,338,318
- Total Expenditures forecasted at \$3,322,884
- Forecasted budget surplus of \$15,434
- Accounts moved entirely to Sunrise Bank. Sunrise account is insured through Sunrise. Additional account remains open at Venture bank for any future needs.
- \$10,000 & \$5,000 donations from Medtronic with a portion dedicated to Senior Trip Scholarships.

Human Resources Committee Encouraged to meet in the near future. Action Items: Insurance and Salary Schedules, Evaluation Process of Directors

Governance Committee Encouraged to meet in the near future. Action Items: Several policies to review

V. MISSION/VISION FOLLOW UP

Tabled until next board meeting

VI. BOARD TRAINING

Reminder: Required for new board members

Returning Board Members: Data Usage Training Proposed

Meeting Adjourned: (Motion to adjourn: Cadwell, Flory) all approved. **Action Items:** (All members) Mission/Vision Follow Up

MSSPA Board Meeting Minutes
October 27, 2015
6:00 p.m.

Present:

Board Chair/Community member - Ed Wilms
Board/Staff, Vice President- Tyler Flory
Board/Staff, Treasurer - Andrea Cuellar
Board/Staff, Secretary - Louisa Cadwell
Board/Staff - Alison Miller
Board/Staff - Tyler Flory
Board/Staff - Sarah Omernik
Board/Staff - Elizabeth Klun
Board/Community Member - Cheryl Guinness
Board/Community Member - Ripley Peterson
Board/Community Member- Jeff Horga
Ex-Officio-Matt McFarlane, Director of Operations
EX-Officio-Rob Thompson, Director of Outreach and Development

Meeting Called to Order: 6:02 pm

Motion to Approve September 2015 Minutes: (Ripley, Flory) all approved

Motion to Approve October 2015 Agenda: (Ripley, Omernik) all approved

Community Comment: American Studies students sitting in on board meeting observing the process in comparison to curriculum content.

I. Matt McFarlane-Review of Purpose for Purchase Process

Mission and Vision of MSSPA

Challenges of current facility reviewed

- Visibility in a competitive market
- Drawing and maintaining on-mission students

Strategic Detail

- Increase student body size- Lower Attrition rate
- Improve facility by purchasing and renovation
- The facility received more negative feedback than all other categories combined in parent survey given in 2014-2015

Facility purchase history

- 2004- Signed 10 year lease for current facility with HCA, but it didn't work out as planned
- Lease placed responsibility on tenant for upkeep, maintenance, and repair
- Lease inappropriate for quality of building
- Building lacks appropriate rehearsal space, practice and performance:

Dance Instructor, Rachel Charles mentions how our dance studio doesn't compare to the studios students work in elsewhere. They can't move outright as strongly and fully as they could in this restricted space. Ballet bars have to be transplanted between classes. Rooms that are brighter and inspiring are necessary to keep kids excited to move.

Music rehearsals interfere with other rehearsals taking place in the same location. Sound barriers are essentially few and far between. Developing comfort for performing is lacking.

Theater rehearsal spaces overlap making it difficult for students to remain focused. In addition, lack of storage for costumes, props, and set building materials makes it difficult to prep for performances. Students don't get to feel their performance space until three days before a show goes up.

Musical Theater Instructor, Rob Thompson jury meetings happen in an office and not a performance space. Rehearsal space for a musical is essentially non-existent in the current space. Students need to know how to sing out and dance out fully in actual performance venue.

History of New Facility Search

- 2007-2008 Initial facility search
- 2012-2014- Facility committee and board work in an effort to move.
- Eagle Ridge Facility Tour Photos reviewed: A space that we can grow and thrive in.
- Board Approved resolution to work with Piper Jaffray
- Through blind bid, MSSPA chose Clever Architecture
- Facility committee and Clever Architecture chose Greiner Construction for cost analysis
- Initial Eagle Ridge Facility map displayed.

Growth Strategies

- We need an environment that attracts students.
- Add arts programs-media arts, creative writing, additional music style-specific offerings
- Create our own feeder program
 - Grades 5-8 summer program
 - Evening Community Ed Program

Risks/Fears of Moving

- We won't hit our number
- Lose community feel
- Dynamic would change
- Lose Hopkins and what it offers

Current Main Street ADM's- Where do they come from?

Projection of where students are currently coming from shown and the proximity of current Main Street location to location of Eagle Ridge.

Eagle Ridge Draws most kids from Eden Prairie, Chanhassen/Chaska, Shakopee, Prior Lake, 212 Corridor

Comparison ADM Bump

Other schools with new facilities and their growth displayed. Trends show that numbers WILL increase with the draw of a new facility.

Risks of Staying

- Lose benefit of ownership, remaining renters
- Arts programs growth potential capped
- Building maintenance costs expensive
- Current location not suitable long term
- Facility does not draw new students

II. New Facility Presentation- Russ Peterson, Clever Architecture, Facilities Committee

“We need a facility that meets our mission and engages community.”

Proposed New Title of Main Street: Minnesota Center and School for Performing Arts
An opportunity to be more than just a school, and bring in artists for a number of events and purposes.

-Building design has a spine supporting an Academic Wing, Theater Wing, Studio Wing (Music and Dance). A full size theater could seat up to 500, so we could potentially meet with the entire student body in one location. There's also a smaller theater space for 350 proposed. This opens the possibility for rental income. Each wing also has its own entry, and could be secured off when events are taking place.

-We could pod academic departments, include a resource library space, larger space for administrative support, teacher meeting space, and study spaces.

-The facility fits 500+ students.

-The top level already includes two science labs that are in excellent condition.

-Showers, dressing rooms, and the possibility of an outdoor theater.

-Lunchroom doubles as lobby for theater performances.

-Studio space includes space for new Musical Theater program. Studio performance space for concerts.

-Less expensive to have urban finishes in renovation areas, other areas already have high quality carpet and wall finishes.

-Sound isolation, sprung floors, full height mirrors, raked seating.

-Many possibilities. How to determine priorities?

Motion to go into closed session (Omernik, Miller)

III. Closed Session

IV. Reports

1. Finance Committee- Andrea Cuellar, Treasurer

-Budgeted ADMS remain at 284, with actuals as of 10/23 at 277

-Quarter 2- we are adding 6 students (known) and are losing 1 (known) for an ADM shift of +3.5ADM.

-Updated budget run at 277 shows deficit of \$19,000.00

-Budget is being tightly managed and closely observed

-Deficit sits within contingency amount built into transportation (\$45,000)

-We will update the budget before the November meeting to accurately reflect this.

2. Operations

3. Teaching and Learning

4. Outreach and Development

V. Approvals

1. **Motion to approve Annual Report (Ripley, Klun)**

2. **Motion to approve Reimbursement Resolution (Cadwell, Flory)**

Meeting Adjourned: - (Motion to adjourn:Ripley, Miller) all approved.

Action Items: Board Member Training

MSSPA Board Meeting Minutes
November 17, 2015
6:00 p.m.

Present:

Board Chair/Community member - Ed Wilms
Board/Staff, Vice President- Tyler Flory
Board/Staff, Secretary - Louisa Cadwell
Board/Staff - Alison Miller
Board/Staff - Tyler Flory
Board/Staff - Sarah Omernik
Board/Staff - Elizabeth Klun
Board/Community Member - Mary Burroughs
Board/Community Member - Cheryl Guinness
Board/Community Member - Ripley Peterson
Board/Community Member- Jeff Horgan
Ex-Officio-Matt McFarlane, Director of Operations
EX-Officio-Rob Thompson, Director of Outreach and Development

Meeting Called to Order: 6:02

Motion to Approve October 2015 Minutes: (Miller, Peterson) all approved

Motion to Approve November 2015 Agenda: (Flory, Omernik) all approved

Community Comments: None

Motion to go into closed session: (Omernik, Miller) all approved

I. Closed Session

Motion to give finance and facility committees authority to negotiate with Eagle Ridge in purchase agreement: (Omernik, Klun) all approved

II. Director's Update

Outreach and Development- Added 9 new students at quarter.

Meeting with development director at the Guthrie and community liaison of the Minnesota Orchestra to discuss capital campaigning and financing for the arts.

Beginning process for Spark the Arts. Identifying space for the event- Possibly Eagle Ridge. A way to kick off capital campaign.

Jazz combo group to visit a middle school.

Guest artists coming into building over the coming weeks.

Jazz combo is playing holiday music at Airport Art Series and dancers will be dancing in the spring.

III. Reports

1. Finance Committee- Matt McFarlane speaking on behalf of Andrea Cuellar

-Budgeted and forecasted ADMS are at 279, with actuals as of 10/30 at 280

-Total Revenues are forecasted at \$3,293,439.

-Total Expenditures are forecasted at \$3,313,402.

-Annual Deficit for the year is forecasted at \$19,963

2. Governance Committee- Mary Burroughs

-Identifying policies that are required and currently missing

-Going through policies that may need revision and organization

-Identifying policy review cycle

IV. Approvals

Motion to approve World's Best Workforce Plan/ Report (Flory, Peterson)

Meeting Adjourned: -

Action Items: Mandatory Board Member Training- Scheduled in January

MSSPA Board Meeting Minutes
December 15, 2015
5:00 p.m.

Present:

Board Chair/Community member - Ed Wilms
Board/Staff, Vice President- Tyler Flory
Board/Staff, Secretary - Louisa Cadwell
Board/Staff, Treasurer- Andrea Cuellar
Board/Staff - Alison Miller
Board/Staff - Sarah Omernik
Board/Staff - Elizabeth Klun
Board/Community Member - Mary Burroughs
Board/Community Member - Cheryl Gunness
Board/Community Member - Ripley Peterson
Board/Community Member- Jeff Horgan
Ex-Officio-Matt McFarlane, Director of Operations
EX-Officio-Rob Thompson, Director of Outreach and Development
Ex-Officio- Michelle Erickson, Director of Teaching and Learning

Meeting Called to Order: 5:03

Motion to Approve November 2015 Minutes: (Peterson, Klun) all approved

Motion to Approve December 2015 Agenda: (Peterson, Cadwell) all approved

Community Comments: None

I. Director's update

- Matt has completed the Ed Specialist program through St. Thomas, and is currently applying for his K-12 Principal License.
- Directors are preparing the quarterly report #3 for St. Thomas due January 3.

II. Operations

- We've had some repair work needed throughout the building; HVAC and plumbing
- We are changing our custodial provider-net increase in cost is around \$75/mth.
- We utilized a rebate through Loffler to update our office copier and reduce our monthly lease expense by \$100.
- Floors will be scrubbed and waxed over the break.

III. Outreach and Development

- We've had a myriad of guest artists in the building the last two weeks in theatre and dance and musical theatre. Tyler Michaels from the Guthrie, Mette Towley Pharrell's lead dancer , Patrick Bailey from the Jungle theatre and Tom Reed from the Brave New Workshop.
- We completed our second middle school outreach today with a Jazz quartet going to Kenwood Trail Middle School.
- There are 8 potential new students joining us at quarter.
- We'll be doing a end of year ask for donations to end the tax year.
- We're starting the new year with a game plan for a new active twitter feed monitored by O&D and interacting with area arts and education organizations.

IV. Teaching and Learning

- Teachers are continuing to review curriculum with alignment to standards in mind
- Teachers are receiving clear communications about expected weekly maintenance in grade books and classrooms
- The TDE/QComp teacher leader team has expanded; One teacher leader is responsible for mentoring newer teachers in the building
- As a staff we are continuing to develop goals for students and maintaining discussions about how to help students achieve them, implementing differentiation
- Teachers have been increasing their communication with families who have students who are struggling in their classes. HR advisors are leading Academic Plans for Success meetings
- Professional Development workshop with Reclaim! addressed working with queer and transgender youth. We hope to continue this into the future.
- The English department has created writing assignments guidelines for use in ALL classes that require students to compose essays or site sources
- Arts Visioning Meetings are happening in which arts teachers are discussing our current practices and what we may want to revise in the future of our school with access to the facilities we need.
- We're talking about arts integration in the classroom, again to address possible improvements to our program in the future.
- Accreditation, 2 year progress report: Updates by May Technology report and norming for grading.
- NWEA testing will be happening in January or May, depends upon when student takes English and Math
- Juniors taking ACT in April. ACT is no longer a requirement and is no longer paid for by the state, but the state requires a test day during school for students who wish to take it.
- MCA's in the spring
- MN Student Survey for 9th and 11th grade- Voluntary for students and families. Jan-May, Questions about student habits, behaviors, and mentalities assessed for school records
- College applications are going out steadily as seniors meet with Mrs. Soskin

V. Reports

1. Finance Committee- Andrea Cuellar

- Budgeted and forecasted ADMS are at 279, with actuals as of 11/30 at 275
- Total Revenues are forecasted at \$3,293,439.
- Total Expenditures are forecasted at \$3,313,402.
- Annual Deficit for the year is forecasted at \$19,963
- Two Capital Campaign Options explored for new facility renovations

2. Facilities Committee- Matt McFarlane

Motion to go into closed session (Omernik, Flory) all approved

Motion to come out of closed session (Peterson, Miller) all approved

3. Governance Committee- Mary Burroughs

Board to read and make suggestions to governance committee for revisions or approvals

Policies to review for discussion in January Board Meeting:

Policy 413 – Harassment & Violence and Harassment & Violence Form

Policy 515 – Protection and Privacy of Pupil Records and Public Notice & Juvenile Justice System Request for Information

Policy 501 – School Weapons Policy

Policy 102 – Equal Educational Opportunity

Policy 401 – Equal Employment Opportunity

VI. Other Business

Summer camp opportunity proposed to draw middle school students

Additional programming in future facility discussed

How to retain seniors:

College in the schools possible option in future of Main Street?

Schedule reorganization discussed

Future of the senior trip?- Turn it into a performance opportunity, fundraising made more transparent from Freshman year

Motion to adjourn: (Omernik, Klun)

Meeting Adjourned: 6:10

Action Items: Mandatory Board Member Training- Scheduled in January

Review policies and bring suggestions to governance committee at next board meeting

MSSPA Board Meeting Minutes
January 26, 2016
6:00 p.m.

Present:

Board Chair/Community member - Ed Wilms
Board/Staff, Vice President- Tyler Flory
Board/Staff, Secretary - Louisa Cadwell
Board/Staff, Treasurer- Cheryl Gunness
Board/Staff - Alison Miller
Board/Staff - Elizabeth Klun
Board/Staff - Tim Robinson
Board/Community Member - Ripley Peterson
Board/Community Member- Jeff Horgan
Ex-Officio-Matt McFarlane, Director of Operations

Meeting Called to Order: 6:00

Motion to Approve November 2015 Minutes: (Peterson, Miller) all approved

Motion to Approve December 2015 Agenda: (Cadwell, Peterson) all approved

Community Comments: None

2014-2015 Audit Presentation - Jim Eichten, MMKR

- No non-compliance findings found in unmodified opinion of MMKR
- Exceptional reporting commended
- Financial Outlook: ADM's have steadily increased since the school's conception
- Fund balance decreased from 20% in 2014 to 15.9% in 2015. This was budgeted for.
- 30% fund balance originally worded in policy suggested to be revised; average school fund balance is around 21.2%
- Revenues were higher than expected, due to higher state aids being received
- School expenditures for the year were under budget by \$8,257

Motion to Accept 2014-2015 Audit: (Miller, Flory) all approved

Director appointment to fill Andrea Cuellar's vacated seat:

Director of Operations, Board President have recommended staff member: Tim Robinson

Motion to appoint Tim Robinson to fill vacated board seat: (Flory, Klun) all approved

Treasurer nomination suggested by Director of Operations: Cheryl Gunness

Motion to appoint Cheryl Gunness as Board Treasurer: (Peterson, Flory) all approved

I. Director's Update- Matt McFarlane

- 14 new students have begun at Main Street with the start of quarter 3 with a possible 15th student joining in the near future
- Staff member, Andrea Cuellar has accepted a position at Elk River due to closer locale to home residence. No need for additional SPED teacher, but we are seeking an additional para.
- Yoga instructor has been hired on to lead the Stretch and Strengthen class
- Sewage backup in nurses office prior to winter break has been corrected and the nurse's office has been updated as a result.
- Kristine Eustice is replacing Chuck with BKDA as financial advisor after purchase discussions with Eagle Ridge have completed

II. Outreach and Development

Spark the Arts to take place April 14th at the Five venue in uptown
Main Street opens Art Share at the Southern Theatre;
Buy tickets for opening night: February 5th

III. Reports

1. Finance Committee- Matt McFarlane

- Budgeted and forecasted ADMS are at 279, with actuals as of 12/7 at 275
- Total Revenues are forecasted at \$3,293,439.
- Total Expenditures are forecasted at \$3,293,439.
- Annual Budget for the year is forecasted to be balanced

2. Facilities Committee- Ed Wilms

Motion to go into closed session (Peterson, Miller) all approved

Motion to resume board meeting out of closed session (Peterson, Gunness)

3. Governance Committee- Matt McFarlane

Policy 413 – Harassment & Violence and Harassment & Violence Form- Suggestion to add “gender identity to IIA”

Policy 515 – Protection and Privacy of Pupil Records and Public Notice & Juvenile Justice System Request for Information

Policy 501 – School Weapons Policy

Policy 102 – Equal Educational Opportunity- Suggestion to add “gender identity to IIA”

Policy 401 – Equal Employment Opportunity- Suggestion to add “gender identity to IIA”

Policies to review for discussion in February Board Meeting:

First introduction of Policy 402 – Disability Nondiscrimination Policy

First Introduction of Policy 406 – Employee authorization for Release of Information

Revise Policy 514 – Bullying Prohibition Policy
First introduction of Policy 521 – Student Disability Nondiscrimination

V. Other Business

-Introduction of 2016-2017 School Calendar
-Capital campaign proposal for auditorium development in new facility: Devereux Development
Consulting offered proposal to begin after bonding is in place for new facility.

Motion to approve working with Deveraux on capital campaign: (Cadwell, Klun) all approved

Motion to adjourn: (Klun, Robinson) all approved

Meeting Adjourned: 7:29

Action Items: Mandatory Board Member Training- Scheduled on February 23, 2016 at 5PM
Review policies and bring suggestions to governance committee at next board meeting
Bring any suggestions for revisions to initial 2016-2017 school calendar for February meeting

MSSPA Board Meeting Minutes

March 22, 2016

5:00 p.m.

DRAFT

Present:

Board/Staff, Vice President- Tyler Flory
Board/Staff, Secretary - Louisa Cadwell
Board/Staff, Treasurer- Cheryl Gunness
Board/Staff - Elizabeth Klun
Board/Staff - Tim Robinson
Board/Staff - Sarah Omernik
Board/Community Member- Jeff Horgan
Board/Community Member- Mary Burroughs
Ex-Officio-Matt McFarlane, Director of Operations

Meeting Called to Order: 5:02

Motion to Approve February 2016 Minutes: (Cadwell, Robinson) all approved

Motion to Approve March 2016 Agenda: (Omernik, Horgan) all approved

Community Comments: None

I. Director's Update- Matt McFarlane

-Admin Staff presented state of the school presentation at the end of February.

New parents present. Hoping to increase parental involvement more in the upcoming school year.

-Musical was a success, bringing in around \$10,000. We had our very first student matinee. Students who needed to serve upwards of 3 hours of detention or get caught up in school, staying back proved beneficial. It also generated interest with students to audition for next year's shows.

-April 1st quarterly report due. Accounting report needed to be complete for the state in order to move forward with purchase of Eagle Ridge Facility. The state has 60 days to review and approve the move.

-Registration for the summer intensive is live on the main street website.

II. Outreach and Development

-Reminder that Spark the Arts is approaching on April 14th. Two bottles of wine needed from each board member. Any additional donations to the 50 for \$50 are appreciated.

- When purchasing tickets for the fundraiser online, attendees can pre-order tickets for the various events of the evening simultaneously.
- We are seeking 70-100 students for the fall in order to increase the numbers to where they need to be for the new facility. The board and staff are considered recruiters for Main Street.
- The Capital Campaign is underway. An outreach committee is being assembled.

III. Teaching and Learning

-
- Mid-year check ins with teachers currently taking place.
- Testing begins when we return from spring break.
- Interviews will be taking later this week with possible hires for the director of teaching and learning position. The two finalists will then meet the staff for a brief Q&A.

IV. Reports

1. Finance Committee- Cheryl Gunness

- Budgeted and forecasted ADMS are at 279, with actuals as of 3/2 at 276
 - Total Revenues are forecasted at \$3,305,238.
 - Total Expenditures are forecasted at \$3,303,057.
 - Annual Budget for the year is forecasted to be a surplus of \$2,182
- In April, we'll be looking at next year's budget, which needs to be approved by June.

Motion to approve new expenditures in budget (Omernik, Robinson) all approved

2. Facilities Committee- Matt McFarlane

- Purchase agreement for 6 million sent to Eagle Ridge and we received a response yesterday with certain proposed adjustments noted.
- Walsh construction did a walk through last week to get another bid on potential renovation options.
- Piper Jaffray looking through past financials
- Communication with stakeholders
- Department meetings will be held to ensure that the new facility will meet the needs of staff.

3. Governance Committee- Mary Burroughs

Policies for Approval

Policy 402 – Disability Nondiscrimination Policy

Motion to approve policy 402 (Cadwell, Omernik) all approved

Policy 406 – Employee Authorization for Release of Information

Motion to approve policy 406 (Cadwell, Robinson) all approved

Policy 514 – Bullying Prohibition Policy

Motion to approve policy 514 (Cadwell, Horgan) all approved

Policy 521 – Student Disability Nondiscrimination

Motion to approve policy 521 (Omernik, Horgan) all approved

First Introduction of Policies

Policy 410 – Family and Medical Leave Policy
Policy 418 – Drug-Free Workplace/Drug-Free School
Form 418 – Acknowledgement of Drug-free Workplace
Policy 506 – Student Discipline
-Notice of Suspension
Policy 524- Internet Acceptable Use and Safety Policy
-Internet Use Agreement
Policy 526- Hazing Prohibition

V. Other Business

-Board Self-Evaluation Results- Favorable. Specific statistics to come in upcoming meeting.
-Director Evaluation coming up. Will initially be approached by Human Resources Committee.

Motion to adjourn: (Horgan, Klun) all approved

Meeting Adjourned: 6:05

Action Items: Review policies and bring suggestions to governance committee at next board meeting

MSSPA Board Meeting Minutes
April 26, 2016
5:00 p.m.

Present:

Board/Staff, President- Ed Wilms
Board/Staff, Vice President- Tyler Flory
Board/Staff, Secretary - Louisa Cadwell
Board/Staff, Treasurer- Cheryl Gunness
Board/Staff - Elizabeth Klun
Board/Staff - Tim Robinson
Board/Staff - Alison Miller
Board/Community Member- Ripley Peterson
Board/Community Member- Mary Burroughs
Ex-Officio-Matt McFarlane, Director of Operations
Ex-Officio- Rob Thompson, Director of Outreach and Development

Meeting Called to Order: 5:03

Motion to Approve March 2016 Minutes: (Peterson, Klun) all approved

Motion to Approve April 2016 Agenda: (Miller, Peterson) all approved

Community Comments: None

I. Bonding Update: Nick Hagen, Piper Jaffray

- Organizational call coming this Friday
- 2-6 Weeks for MDE to return review and comment (May-June)
- First drafts of documents coming out in May
- Documents finalized by the end of June
- Final POS distributed to market in the beginning of July; investors see the appendix A that represents the positive reflection of the school
- Closing at the end of July
- Review and Comment Submission presented

II. Director's Update- Matt McFarlane

- We're excited to announce Cassy Schauwitzer has been offered and accepted the Director of Teaching and Learning position for the 2016-17 school year.
- Actively working on budgeting for 16-17, and with T&L on staffing for 2016-17 school year.

III. Teaching and Learning

- We've worked through the enrollment numbers, course selections, and determined sectioning for our curriculum. We've been able to do some comparisons to historical data kept specifically the last two school years. Our numbers were set following the April Placement workshop.

-Our actual and projected enrollment numbers are lower than they were last year at this point. Based on the numbers and course requests- we will be reducing FTEs in a number of departments. We would rather grow our FTEs if/as our enrollment grows through the summer, than risk being overstaffed for 16-17 enrollment. We will have meetings with the affected departments by the end of the week.

-We're working through the required MCA tests: Reading for Sophomores, Math for Juniors, and Science for Biology students. This online testing will conclude on May 5. Following that, we have five AP exams to implement; and a make-up ACT. We will conclude the testing season with in-class NWEA reading and math tests for freshmen and sophomores; to meet our Authorizer's accountability requirements.

IV. Student Life

-We've had an unusual amount of physical and verbal aggression during quarters 3 & 4 amongst our African American students. Tania has begun working with a small group of Black junior leaders to brainstorm how to work toward a more positive and constructive climate. We are discussing issues of student connectedness to and respect for each other and the climate. I am working with Sarah Omernick to plan some mini-lessons and/or mini-discussions around interpersonal communication skills and non-violent conflict resolution to implement for 16-17 SY.

-Exploring the idea of creating a Black Student Union/Council of Black Students that would act as a safe space to build community, as well as to discuss issues that directly affect the arts engagement of students of color at MSSPA. The student leaders have a desire for this group to also act as a vehicle for educating the community on the micro and macro Black experience. Please note that the students and myself are discussing how to roll out the club so that the message is understood that everyone is welcome to participate, not just Black students.

-Tania, Sarah and Laura Pfandler have also been discussing some planned PD days for staff that will address cultural competence and cultural sensitivity. The hope is to work with the new Director of Teaching & Learning during the summer months to plan for 16-17.

V. Outreach and Development

ADVERTISING

-ON LINE

We ran two campaigns of web video ad insertion thru Comcast:

August 25,522 impressions of our 30 second ad with 20,542 completions with 8 unique clicks thru's

September 26,937 impressions of our 30 second ad with 21,268 completions with 5 unique clicks thru's

January 24,439 impressions of our 30 second ad with 17.872 completions with 10 unique clicks thru's

February we had 26,136 impressions of our 30 second ad with 18,396 completions with 19 unique click thru's

-PLAYBILLS

run of season 1/4 page ad in all of the following

Cinderella	Gypsy
Little Mermaid	Blue Man Group
Nutcracker	If/Then
Kinky Boots	Lion King
Joseph	Gentleman's Guide to Love and Murder

We have also placed print in:

Children's Theater Company Diary of a Wimpy Kid
Cowels Center of Dance and the Performing Arts Spring Season
Chanhassen Dinner Theatre Beauty and the Beast
The Singers Choral Music Artists Spring Program

-NEWSPAPER

Fall Education Special in the Sun Sailor
Christmas on Mainstreet in Sun Sailor
March and April 1/4 page in Southwest Journal (new to MSSPA this year)

-DIRECT MAIL

We just sent a piece to 15,100 targeted households in a 10 mile radius of 1320 Main Street.

-OUTREACH

We have had our student artists out in the community at various locations this year:

Barton Arts Magnet School (Fall and Spring)
Kenwood Trail Middle School
World Learner (pending)
KIPP School High School Fair
WALDORF School High School Fair
McNally School of Music Jazz Blast
Art at the Airport (Christmas and Spring)
Christmas on Mainstreet
Veterans' Day Celebration
Raspberry Parade
Hopkins Woman's Club

-FACEBOOK/INSTAGRAM/TWITTER

We have installed a very active social media presence this year and have seen an uptick in followers in all our social media. We are researching best practice and industry trends to find the right fit for our school.

-GUEST ARTIST

we have had over 40 guest artist in the building this school year offering Master Classes, workshops and Q&A sessions in all five arts disciplines.

-SPARK the ARTS

Spark rallied this year in the final week to 155 tickets with an attendance of 150.

We sold all of our items at the wine grab, find your fortune and 50 for 50, as well as 5 unique donors who gave \$300.00 or more and were rewarded with prizes.

With ticket sales, our four sponsors, the games and donations MSSPA collected \$18,180.67 We then had a \$10,000.00 match, that will be matched by Medtronic bringing us to a grand total of \$38,180.67

-CAPITAL CAMPAIGN

Currently working with Steven Devereux and Jon Commers from Devereux Development consulting putting together the silent stage of our Campaign.

We're currently meeting twice a month with with this group creating materials and identifying philanthropic organizations, companies and individuals to contact. Also identifying public sources for funding at the state and local levels including State Arts Council and city of Eden Prairie. I'll be joining both Steven and Jon as we set meetings and introduce ourselves to contacts and organizations that will assist us in our campaign.

Formed and working with an advisory committee for the campaign. Linda Lankos, Erika Ludwig, Sarah Parker, Beth Bartz and Stephanie Soskin will be advising and assisting at the "personal connections" level in the campaign. They will be doing introductions, going for coffee or lunch and helping me get my foot in the door to raise monies on this side as well. This committee meets once a month as a group, and I meet with them as individuals to mine their contacts.

Reaching out to Arts organizations in the Eden Prairie, Chaska, Chanhassen, Shakopee to begin relationships with them and their clientele to increase name recognition and brand awareness for our arts high school.

-SUMMER/FALL COMMUNITY ENGAGEMENT

Starting a list of a of summer and fall festivals that MSSPA will have a presence at in some way or another this summer and fall. Either part of the parade like we do at the Raspberry Festival, or our Jazz combo playing during family day, or ambassadors handing out MSSPA frisbees. Trying again to raise awareness of our organization.

VI. Reports

1. Finance Committee- Cheryl Gunness

-Budgeted and forecasted ADMS are at 279, with actuals as of 4/8 at 274

-Total Revenues are forecasted at \$3,322,598.

-Total Expenditures are forecasted at \$3,297,658.

-Annual Budget for the year is forecasted to be a surplus of \$24,939

-Changes were made to Revenues based on enrollment, Special Education and Title Entitlements

-Changes made to the budget in March include: Increase to Communication, Decrease to Performance Rentals, and a reconciliation of Special Education and Title Programs.

Motion to approve new expenditures in budget (Gunness, Peterson) all approved

2. Facilities Committee- Matt McFarlane

-The purchase agreement is final and we're still accepting bids for the arts wing project.

-Faculty meetings for consultations on new facility needs and preferences, as well as possible new school name to come in the near future.

3. Governance Committee- Mary Burroughs

Policies for Approval

Policy 410 – Family and Medical Leave Policy

Motion to approve policy 410 (Cadwell, Wilms) all approved

Policy and Form 418 – Drug-Free Workplace/Drug-Free School

Motion to approve policy 418 (Peterson, Robinson) all approved

Policy 506 – Student Discipline

Motion to approve policy 506 (Cadwell, Peterson) all approved

Policy and Form 522- Student Sex Non-Discrimination

Motion to approve policy 522 (Peterson, Klun) all approved

Policy and Form 524- Internet Acceptable Use and Safety Policy

Motion to approve policy 524 (Peterson, Robinson) all approved

Policy 526- Hazing Prohibition

Motion to approve policy 526 (Peterson, Miller) all approved

First Introduction of Policies

417 Chemical Use and Abuse

419 Tobacco Free

427 Workload Limits

516 Student Medication

533 Wellness

601 School District Curriculum

603 Curriculum Development

VII. Other Business

-Director Evaluation

Motion to go into closed session (Klun, Peterson) all approved

Motion to go into open session (Peterson, Miller) all approved

-Piper Jaffray Engagement Letter

Motion to approve (Robinson, Klun) all approved

-Renew membership with MHSL

Motion to approve (Cadwell, Peterson) all approved

-Review and Comment

Motion to approve (Peterson, Miller) all approved

Motion to adjourn: (Cadwell, Klun) all approved

Meeting Adjourned: 6:40

Action Items: Review policies and bring suggestions to governance committee at next board meeting

MSSPA Board Meeting Minutes
May 24, 2016
5:00 p.m.

Present:

Board/Staff, President- Ed Wilms
Board/Staff, Vice President- Tyler Flory
Board/Staff, Secretary - Louisa Cadwell
Board/Staff, Treasurer- Cheryl Gunness
Board/Staff - Elizabeth Klun
Board/Staff - Tim Robinson
Board/Staff - Sarah Omernik
Board/Community Member- Ripley Peterson
Board/Community Member- Mary Burroughs
Ex-Officio-Matt McFarlane, Director of Operations
Ex-Officio- Rob Thompson, Director of Outreach and Development
Ex-Officio- Michelle Erickson, Director of Teaching and Learning

Meeting Called to Order: 5:03

Motion to Approve April 2016 Minutes: (Peterson, Robinson) all approved

Motion to Approve May 2016 Agenda: (Omernik, Peterson) all approved

Community Comments: None

I. Director's Update- Matt McFarlane

-Working on bonding process by thoroughly researching Main Street documents.

II. Teaching and Learning- Michelle Erickson

- All staff documents and records of all things MSSPA have been digitally collated.
- Course frameworks, master schedules, and educational enrichment opportunities streamlined.
- Procedures implemented to make our communications and grading systems consistent.
- Professional Development and PLC discussions centered on best teaching practices and understanding our students.
- Standardized Testing is consistent and data has been dissected for two years.
- TDE/qcomp provides summative oversight and peer mentoring; gives structure to student growth goal setting; provides rubrics and observations for teacher planning, classroom environment, instruction, and professionalism; and provides funds for individual teacher growth.
- Regular student course surveys are conducted.
- Accreditation progress reports are filed yearly with AdvancEd.
- All state and authorizer reports are thorough and informative.
- Teacher Relicensure process streamlined.

-Student scheduling and advising process establishes HR advisee oversight; HR activities, including grade level Jury Prep and Health curriculum, are routine.
-MSSPA is in very good hands with our new DTL, Cassy Schauwitzer.
-Recommendation for the future of Main Street: Curricular cohesion; a Curriculum Mapping & Alignment Project through the Spring of 2018.

- The project continues a strategy to improve our teaching in service to our mission; and anticipates the best practice requirements that UST and AdvancEd will require from MSSPA and the DTL.

-A Board Curriculum Committee could give support and review the Curriculum Mapping & Alignment Project:

- Assist in the review of curriculum maps.
- Give recommendations to ensure clarity, and that alignment requirements are met.
- In addition, for the 5 year renewal contract with UST, this same committee could consider with administration, what academic indicators should be in the accountability framework.

III. Outreach and Development- Rob Thompson

-Main Street will be present at the following eight summer festivals: Park-Tackular, TC PRIDE, Chanhassen 4th of July, Whiz-Bang Days, Duk-Duk Days, Raspberry Festival, Lake Hiawatha Neighborhood Festival, Uptown Art Fair.

- In the Fall: "I Am Back to School" with the Hopkins Center for the Arts - Booth and entertainment.

-June 1st Walk thru Eagle Ridge Facility for staff.

-The Capital Campaign has begun

- Naming session internal/external
- Vetting of corporations/donors
- Meeting with Jon Commers phone call today with city manager
- Meetings with Steven Devereux for corporations
- Meeting with John Mark and Artistic Partners
- August ends "silent phase" of Capital Campaign

IV. Reports

1. Finance Committee- Cheryl Gunness

-Budgeted and forecasted ADMS are at 279, with actuals as of 4/29 at 273

-Total Revenues are forecasted at \$3,327,688.

-Total Expenditures are forecasted at \$3,259,304.

-Annual Budget for the year is forecasted to be a surplus of \$68,384

-Changes made to the budget in April were predominantly in Special Education.

Motion to approve new expenditures in budget (Peterson, Gunness) all approved

2. Facilities Committee- Ed Wilms

-Bids from multiple couple construction companies. Bids are very similar.

-Propose to contract Welsh construction as builder of choice.

Motion to approve Welsh Construction as builder of choice (Omernik, Flory) all approved

-Due diligence reports environmental report: no foreseeable issues.

-Real estate partner confirms that Main Street is in a good place moving forward with the bonding process.

3. Governance Committee- Mary Burroughs

Policies for Approval

417 Chemical Use and Abuse

Motion to approve policy 417 (Peterson, Cadwell) all approved

419 Tobacco Free

Motion to approve policy 419 (Peterson, Cadwell) all approved

427 Workload Limits

Motion to approve policy 427 (Cadwell, Peterson) all approved

516 Student Medication

Motion to approve policy 516 (Omernik, Peterson) all approved

533 Wellness

Motion to approve policy 533 (Cadwell, Robinson) all approved

601 School District Curriculum

Motion to approve policy 601 (Cadwell, Peterson) all approved

603 Curriculum Development

Motion to approve policy 603 (Omernik, Klun) all approved

First Introduction of Policies

502- Search of Student Lockers, Desks, Personal Possessions, and Student's Person

504- Student Dress and Appearance

526- Hazing Prohibition

616- School District System Accountability

807- Health and Safety Policy

Records Retention Policy

V. Other Business

-Elections for Board Positions are taking place. Voting closes on June 3rd.

*Proposal for restructuring of board election process in the future.

-Committee Structures for 2016-17 school year

*Curriculum committee could be a beneficial addition. To be discussed further in visioning.

*HR committee needs specific tasks to focus on.

-June Board Meeting on June 14th

-Director Evaluation

Motion to go into closed session (Omernik, Robinson) all approved

Motion to go into open session (Klun, Omernik) all approved

Motion to extend Director of Operations Contract through the 2016-17 School Year
(Flory, Robinson) all approved

Motion to adjourn: (Omernik, Peterson) all approved

Meeting Adjourned: 5:56

Action Items: Review policies and bring suggestions to governance committee at next board meeting

MSSPA Board Meeting Minutes
June 14, 2016
5:00 p.m.

Present:

Board/Staff, President- Ed Wilms
Board/Staff, Vice President- Tyler Flory
Board/Staff, Secretary - Louisa Cadwell
Board/Staff, Treasurer- Cheryl Gunness
Board/Staff - Elizabeth Klun
Board/Staff - Tim Robinson
Board/Staff- Sarah Omernik
Board/Community Member- Ripley Peterson
Board/Community Member- Jeff Horgan
Ex-Officio-Matt McFarlane, Director of Operations
Ex-Officio- Rob Thompson, Director of Outreach and Development
Ex-Officio- Michelle Erickson, Director of Teaching and Learning
Ex-Officio- Cassy Schauwitzer, Director of Teaching and Learning

Meeting Called to Order: 5:10

Special Recognition: Michelle Erickson, Outgoing Director of Teaching and Learning
Alison Miller, Outgoing Board Member
Louisa Cadwell, Outgoing Board Member/Secretary

Motion to Approve May 2016 Minutes: (Peterson, Robinson) all approved

Motion to Approve June 2016 Agenda: (Robinson, Klun) all approved

Community Comments: None

Bonding Update: Wesley, Olsen, Craig Kepler

-Hoping to finalize bonding by the end of the month pending appraisal and final construction assessment

-Followed by due diligence: thorough review of operations

-Offer statement put out to market place to seek interested investors

Bond purchase agreement signed off on with Piper Jaffray by the end of July

Motion to approve bonding resolution (Cadwell, Peterson) all approved

Motion to approve lease agreement (Peterson, Cadwell) all approved

I. Administrative Update- Matt McFarlane

- 63 seniors graduated as class of 2016
- 8 new students joined on Saturday, 291 currently enrolled
- Have met with Greenwood host municipality
- To meet with Eden prairie host city June 14th
- Quarterly report for St Thomas being completed
- 15'-16' St Thomas evaluation will be submitted to the board soon to help in visioning.
- St. Thomas Renewal coming in 2016-2017 Accountability.

II. Teaching and Learning- Cassy Schauwitzer

Site Goals:

85% of students involved in performances- met with 97.5%

2 successful SLGs- 90%-

SMART Goal-Increase in Math Scores on NWEA- from 59.3% to 61.3%- YES 100%

Payout:

tied to the goals mentioned

3 rounds of formal observations

Outcomes and Responses:

Teachers more reflective in their teaching and more accountable for student outcomes.

More familiarity with the state mandated TDE model and SLGs/IGDPs

Teachers confirmed support by teacher leaders

Goals to be determined for next year

III. Outreach and Development- Rob Thompson

- Capital campaign is in full swing, preliminary meetings and asks are being organized
- Student outreach at local events, and festivals to increase fall enrollment
- Working group committee to assist in outreach and development
- Naming session for new facility on June 23rd or June 28th
- Artspllosion is the new MSSPA online arts magazine on our YouTube channel

IV. Reports

1. Finance Committee- Cheryl Gunness, Treasurer, Chuck Herdegen

-Budgeted and forecasted ADMS are at 273, with actuals as of 5/31 at 271

-Total Revenues are forecasted at \$3,348,481.

-Total Expenditures are forecasted at \$3,299,618.

-Annual Budget for the year is forecasted to be a surplus of \$48,864

-Proposed 2016-17 projects an increase in fund balance of nearly an additional \$100,000

-Continuous growth projected over each consecutive year dependent on student enrollment growth

Motion to approve FY16 Budget (Omernik, Flory) all approved

Motion to approve FY17 Budget (Peterson, Robinson) all approved

Motion to approve new expenditures in budget (Flory, Peterson) all approved

2. Facilities Committee- Ed Wilms

-1.5-1.7 million for construction of phase 1, conversations between Clever and Welsh

-Received approval from MDE

3. Governance Committee- Louisa Cadwell

Policies for Approval

502- Search of Student Lockers, Desks, Personal Possessions, and Student's Person

Motion to approve policy 502 (Klun, Omernik) all approved

616- School Accountability

Tabled until next meeting

806- Crisis Management

Motion to approve policy 806 (Peterson, Omernik) all approved

807 Health and Safety

Motion to approve policy 807 (Omernik, Klune) all approved

Records Retention Policy

Motion to approve records retention policy (Robinson, Omernik)

V. Other Business

-Next board meeting scheduled for August 18th followed by board retreat

-Election of officers to be organized by governance committee

-Committees of 2016-17 TBD

-St Thomas offers training for committee heads and board chairs

Motion to adjourn: (Omernik, Robinson) all approved

Meeting Adjourned: 6:14

Action Items: