

August 24, 2020

5:00 Call to Order

Consent agenda - Approval of Minutes, Adoption of Agenda

Motion to approve: Ann, Cole

Paul, Liz, Chris, Chris Grap, Becca, Joanna, Bonnie, Buck

Election of Officers- Steve Mollick, Governance Committee

Candidate Slate

President - Bonnie Meyer

Vice President - Joanna Jenniges, Steve Mollick, Paul Johnson

Motion to elect three vice presidents (of highest seniority) by Liz McAllister; seconded by Buck Campbell

Cassie, Paul Johnson, Liz, Ann, Chris Mortika, Chris Grap, Becca Johannsen, Jenniges, Bonnie, Buck Campbell, Steve Mollick

Secretary - Cassie Cole

Treasurer - Ann LaCourse

Yearly Designations- Board President

1. Board Meeting Schedule 2020-2021

-Day of Month, Start Time, Location

2. Designation of Depositories – Choice Bank, US Bank

3. Confirm / appoint members of the board of directors of MSSPA ABC Building Company

o Ed Wilms, President

o Tim Gagnon, Vice President

o Bud Blanchette, Secretary

Linda is stepping down and Wilms will become ABC president.

5. MDE Designations

o Designate MDE Identified Official With Authority (IOWA)

Designation of Identified Official with Authority for the MDE External User Access Recertification System

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security

Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA).

The Board recommends the Board authorize the following:

- o Identified Official with Authority for PiM Arts High School- **Matt McFarlane**
- o Title Grant programs Authorized Representative- **Cassy Schauwitzer**
- o Special Education Director- **Jen Heieie**

6. Authorized signers at banks

- o Board Chair _____
- o Board Treasurer _____
- o Executive Director _____
- o Business Manager _____

7. Delegation of Authority to Make Electronic Funds Transfers

Board Chair, Board Treasurer, Executive Director, or Financial Manager

8. Granting of Administrative Authority: Finance Managers at BerganKDV, Dustin Reeves and Judith Darling are granted Administrative authority to execute and update any and all Cash Management Agreements with US Bank and Choice Bank and to further grant authority to certain BerganKDV employees to perform activities necessary to carry out bank account-related functions and electronic transfers including, but not limited to:

- o Payment of: employee payroll; federal, state, and unemployment taxes (deductions and/or benefits); and other payroll related deductions and benefits (when appropriate)
- o Payment of contributions to the Teachers Retirement Associations (TRA) and to the Public Employee Retirement Association (PERA) for deductions and benefits.
- o Payments, including, but not limited to: building lease payments, credit card payments, and other vendor payments (when appropriate).
- o Other payments authorized by the board of directors
- o Monitoring, reconciliation, and management of bank transactional activity

- o Transfer of funds between the school's bank accounts at Choice Bank
 - o Investment of excess funds
 - o Execution and release of pledge agreements
 - o Temporary and permanent ACH Limit changes
 - o Management of Positive Pay system
-

9. Credit Card Authorization –Employees authorized to have school issued credit cards and credit limits- Executive Director

10. Designation of Official Newspaper (required for posting of public notices)

-The Star Tribune

Used to be EP News, Star Trib makes sense as designated newspaper since we draw from a large number of districts around the metro.

11. Approval of Daily hours of pay

-Substitute Teachers - \$120/day

-Substitute Paraprofessionals - \$100/day

-Substitute Other positions as needed

-Certified staff- Hourly Work Approval - \$18/hr

-Non-Certified Staff Hourly Work based on Work Agreement\$-16.50/hr

-Enrichment Class and Activities (Extended contracts) As negotiated

Question was raised: What is the comparison of our pay to neighboring schools/districts?

Answer: Comparable pay has not been done recently but can easily be done.

Chris Mortika motions to approve all yearly designations, Ann LaCourse seconded. Paul, Bonnie, Liz, Steve, Chris Grap, Rebecca, Joanna.

The Executive Director has discretion to adjust these rates should the need occur.

Adjourn

Liz motions, Paul Johnson seconded.



PiM Arts High School Mission: Artistic Excellence and Academic Rigor for Every Learner

PiM Arts High School Board Agenda, September 22, 2020

5:00 pm, At a distance via Zoom

Consent Agenda Items

- Call to Order
- Approval of April Minutes
- Adoption of Tonight's Agenda
**-Approval of the above 3 items-Matt amends April to August minutes.
Jenniges motions, Cole seconds. Johanssen, Johnson, LaCourse, McAllister, Meyer, Mollick,
Campbell, Grap, Mortika.**

- Public Comment
- Executive Update- Matt McFarlane, Executive Director
**-In Campus we have 357 students-first ADM run will be taken this week. Deep dive on
demographics of students for next month.
-35 hotspots out to students currently.
-Midterm--conferences on Thursday. Covid/distance learning plan will be reevaluated in
preparation for Q. 2
-Would like to start safely incorporating art experiences in person.
-Various rentals have been utilizing PiM space on the weekends. PiM digital network is
being built and ready to use for the first No-Shame.**

Committee Reports

- Academic Achievement Committee-Cole is Chair, no update/no meeting.
- HR/Governance Committee-4 dates for the committee to meet, Bonnie acts as chair and the VP potentially joins with some fellow officers..
- Finance Committee - Ann LaCourse, Treasurer
 - [Finance Dashboard](#)
 - [Financial Statements](#)
 - [Supplemental Materials](#)
 - [FY 20 Final - Preliminary](#)
 - Board Action- Approve August Transactions

-ADM report is blank because students hadn't started yet when this initial report was run. We budgeted 336 for this year. Last year was budgeted at 330 and we ended at 332.

-We ended with a surplus last year of 36, 363 and are budgeting for another surplus this year

-We need to be at a 1.10 debt ratio and we are 1.27

-We want to get to 15% of a fund balance (long term goal). Last year we ended at 5.7% which is up from last year

-This year we are finding savings with things like transportation

-PiM has been gifted some Covid funding--we will get funding Oct 1st and it must be spent by Dec. 31st. (Streaming service, room adjustments, supplies needed for safe learning environments, Zoom upgrades, Study.com are all examples of what we will be submitted for reimbursement) We are planning to submit the full \$80,000

-Approval of August transactions: Paul Johnson, motions. Steve Mollick seconds. Cole, Johanssen, Jenniges, LaCourse, McAllister, Meyer, Campbell, Grap, Mortika.

Development Committee

-Jenniges is the new chair. All eggs put in the digital basket. Facility upgrades are still on the horizon, but for now the focus will be on getting new students.

Other Business

School Year Calendar Adjustment

Board action- consider approval of proposed calendar change

-Proposing to amend the school calendar by 1 day, take Nov. 3rd and make it a non instructional day and off day for staff. Election/Voting priority. There is an additional day in Q.2 and we are still over our hour capacity. We need to be in 1,020 hours and with this we will still be in 1,031 hours. Extra day for transfer of materials between quarters. Half days will be adjusted to full hour days

-Motion to approve-McAllister, seconded by-LaCourse. Cole, Johanssen, Jenniges, Johnson, Meyer, Mollick, Campbell, Grap, Mortika.

Board Training

-People who are new to board need to have training initiated within 6 months, all training areas must be done within a year.

Board Contact Sheet

[Strategic Plan Review](#)

-Areas 1,2,3,4 are well addressed, area 5 could use more attention. Time carved out in each meeting to review and work on parts of the strategic review and then Matt can utilize his flexible schedule to reach out to other voices. What is missing and what's most important on this list to focus on improving? Matt to send out some guiding questions to board members.

Motion to adjourn-Cole, seconded-Johnson.



PiM Arts High School Mission: Artistic Excellence and Academic Rigor for Every Learner

PiM Arts High School Board Agenda, **October 27, 2020**

5:00 pm, At a distance via Zoom

Consent Agenda Items

- Call to Order
- Approval of **September** Minutes
- Adoption of Tonight's Agenda
Motion to approve: Cole, Ann LaCourse seconded. Buck, Chris M., Paul, Liz, Steve, Becca, Joanna, Chris. G., Bonnie.

- Public Comment
- Executive Update- Matt McFarlane, Executive Director
In the midst of quarter change over--11/4 first day of Q. 2. We will still be in distance learning. Covid numbers are higher and ability to create a consistent learning environment would be difficult. Working on having small meetings of students in the building. Looking at the dashboard, student enrollment is down a bit. Perhaps we could also look into adding a Geography component to the dashboard. Staff will begin working on the anti-racism initiatives (Operations and policies, student support, etc.) All staff received a text of their choice related to Anti-racism through the use of QComp funds. December staff PD will hopefully be aligned with this ongoing conversation. Recognitions: We won MN Association of Charter Schools Innovation Award for 2020 (\$1,000). SPED due process award.

Committee Reports

- Academic Achievement Committee: **No MCA data with which to inform or help create goals around student achievement. UST is holding us in a "Hold Harmless" pattern, meaning no test data will be used to evaluate us over the next 3 years. How can we measure student achievement in the meantime? Can we use classroom assessments as a way to measure growth since they are tied to standards? Can we have students complete a survey about their knowledge/mastery of standard based content? Do we need an Academic Achievement Committee? Can we have students achievement be measured around life skills--empathy, curiosity, etc.**
- HR/Governance Committee: **First part of Nov. will be first meeting**
- Finance Committee - Ann LaCourse, Treasurer
 - [Finance Dashboard](#)

- ❑ [Financial Statements](#)
- ❑ [Supplemental Materials](#)
- ❑ Board Action- Approve **September** Transactions

About 348 students representing our ADM we budgeted for 336. \$79,562 Covid relief fund received, have to spend 75% by mid November. Projecting to end with a surplus. Fund balance has a slight decrease as a result to annual payment to UST. Utilities, transportation, non instructional supplies costs are running low.

Motion to approve: Liz, Seconded by Jenniges. Ann, Buck, Chris M., Paul, Steve, Becca, Chris G., Bonnie, Cassie.

- ❑ Development Committee
- Upcoming give to the max day 11/19. Not just a monetary goal, but having the public utilize the live stream service and see it. 100% board participation is the goal. Might be helpful to know where money is needed/going. Reach out to Alumni for help supporting the cause.

Other Business

- ❑ Board Training review
- ❑ [Strategic Plan Review](#)

Motion to adjourn the meeting: Jenniges, Ann seconded.



PiM Arts High School Mission: Artistic Excellence and Academic Rigor for Every Learner

PiM Arts High School Board Agenda, **November 17, 2020**

5:00 pm, At a distance via Zoom

Consent Agenda Items

- Call to Order
- Approval of **October** Minutes
- Adoption of Tonight’s Agenda (Cole motion to approve, Mortika second) Mollick, Johnson, Jenniges, LaCourse, Johannsen, Campbell.

- Public Comment
- Administrative Update- Matt McFarlane, Executive Director
 - [Enrollment Dashboard](#)
 - [Students by city](#)

Moving to strict distance learning, no more distance learning hub. We saw the most enrollment submitted in October than PiM has ever had. 15 new interest forms for November.

Committee Reports

- Academic Achievement Committee
continuing to move forward with data collection of students who are earning an NG in one or more of their classes by grade. Right now data is showing that less students overall in Q.1 of this school year earned an NG in their classes compared to Q.4 of last school year.
- HR/Governance Committee (**did not meet**)
- Finance Committee - Ann LaCourse, Treasurer
 - [Finance Dashboard](#)
 - [Financial Statements](#)
 - [Supplemental Materials](#)
 - Board Action- Approve **October** Transactions **Motion to approve Johnson, Johannsen seconded. Mollick, LaCourse, Jenniges, Mortika, Campbell, Cole.**

347.20 ADM for November. 350.69 ADM on October 1. Early grads could pose an ADM risk this school year. Keeping in mind how we replenish a graduating senior class with equivalent or higher numbers of freshmen. No news on expenses and revenues--so much savings on the expense side of

things that if offsets our local revenue. 31,653 surplus projected at the end of the year. 5.5% fund balance. We are on track to spend the entirety of the Covid funds by the end of the year.

❑ Development Committee

There will be no live action things taking place--will be combined with No Shame. We got 22 alumni videos. Tempering expectations since this is a difficult time to ask for money. Goal has been adjusted to \$5000 instead of \$7000. Grant opportunities for Chrome Books, thinking of solutions for how to help 8th graders find their place at PiM.

Other Business

❑ [Strategic Plan Review](#)

Areas of focus: Equity, Facility and where do we want to be in 5 years, Performing Institute Piece

Adjournment: LaCourse motions, Campbell seconds.



PiM Arts High School Mission: Artistic Excellence and Academic Rigor for Every Learner

PiM Arts High School Board Agenda, **December 15, 2020**

5:00 pm, At a distance via Zoom

Jenniges, Mollick, Grap, Lacourse, Mortika, Cole, Mcallister, Johnson, Bonnie Mcfarlane, Aaliyah Hodge, Alul Yesak

Consent Agenda Items

- Call to Order
- Approval of **November** Minutes
- Adoption of Tonight's Agenda (**Jenniges motion to approve, Mortika 2nd, Mollick, Grap, Lacourse, Bonnie, Cole, Mcallister, Johnson, Johannsen**)

- Public Comment
- Administrative Update- Matt McFarlane, Executive Director
 - [Enrollment Dashboard](#)

- Upcoming events: No shame Friday 12/18 on digital network, Tradestone theater company collaboration, No shame Gallery show on kunstmatrix 12/8
- High quality training on anti-racism and 'Good Trouble' groups (December 4th)
- UST leaders meeting
- Dialed back on janitorial hours, finished painting in academic/vis/media wing and 2nd floor
- Show posters displayed
- Fire marshall check with no major issues
- School modality plan: start Q3 in distance learning, share with students and community in January
- Continue finding new ways to reach struggling students
- Vaccines: waiting on guidance from state, tracking, recourses if students choose not to vaccinate
- Mcfarlane working on reports to UST, fire inspection, bond holders, prepping building for people, revised strategic plan
- 7-10 new students joining for Q3

Committee Reports

- Academic Achievement Committee
 - Look at data credit/no credit, which students on IEP, elective vs. required
 - Look for improvement, no set number goal
 - Comparing Q1/Q2

- HR/Governance Committee
 - N/A
- Finance Committee - Ann LaCourse, Treasurer
 - [Finance Dashboard](#)
 - [Financial Statements](#)
 - [Supplemental Materials](#)
 - ADM 345.04 down 2.16, Revenue \$34,270 What if report increased revenue, updated allocations from state, overall impact \$10,887, surplus \$42,548, COVID \$ spent**
 - Not many changes**
 - Board Action- Approve **November** Transactions (**Johannsen motion, Liz 2nd, Mollick, Lacourse, Mortika, Jenniges, Grap, Cole, Johnson**)
- Development Committee
 - Give to the Max Update **Hosted on digital network**
 - 2 large donations- \$14,405 +\$7,500 total**
 - Year end thank you in lieu of year end ask**
 - PiM 2021 working on physical space, updating classrooms and common areas**

Other Business

January audit presentation, looking ahead to 2021-22
Adjourn (**Lacourse motions, Mortika 2nd**)



PiM Arts High School Mission: Artistic Excellence and Academic Rigor for Every Learner

PiM Arts High School Board Agenda, **January 26, 2021**

5:00 pm, At a distance via Zoom

Consent Agenda Items

- Call to Order
- Approval of **December** Minutes
- Adoption of Tonight’s Agenda
- Liz motions to approve, Mortika seconds. Bonnie, Buck, Steve, Paul, Jenniges, Johannsen, Ann, Chris**

- Public Comment
- Presentation of FY20 Audit - Jon Archer, Schlenner-Wenner,
Clean audit, increase in pupil units over the last 4 years. Overall, revenues came in higher than what was budgeted for and expenditures were less than what was budgeted for. State aid was higher in 2020. Regular instruction is the highest expenditure (higher than what was budgeted for). Fund balance is roughly at 4.2% of a year’s expenditure. Cash balance has decreased over the last 4 years. Total assets increased in 2020 and long term debt decreased last year. Audit for 2021 will be looking at whether there was an increased focus on dollars for Covid aid and there will be a deeper dive into controls.
- Administrative Update- Matt McFarlane, Executive Director
 - [Enrollment Dashboard](#)
Focus on what it might look like coming back in person. 3 vaccines were given in the first round last week, 21 available slots this week. 80% of families are willing to come back, staff are more reserved. We lost 11 students at quarter’s end, we added 14 students. We are around 348 in enrollment. 2 UST reports were completed (Quarterly Report 2 and Annual Report 1). Technology and book check-in/ check out occurred for Q. 3. 70+ student winners from the Scholastic Awards. 27 info sessions in January.

Committee Reports

- Academic Achievement Committee-*did not meet, grades were due 1.25 so no data to discuss yet*
- HR/Governance Committee
6 positions up for reelection in 2021. We will likely need to fill a community member seat (non parent). Potential for extending terms to 3 years in effort to stabilize board composition. Voting this year will be done virtually. Committee has also been working on a policy check. Next month there will be a board self-evaluation, evaluation for the Director.
- Finance Committee
 - [Finance Dashboard](#)

348.65 is current ADM. Have not had to use our line of credit this year. Transportation was cut back, as well as utilities and supplies categories. Forecasted surplus of 66,423. Cash on hand requirement is 45 days and we are at 21 right now.

[Financial Statements](#)

- [Supplemental Materials](#)
- Board Action- Approve **December** Transactions

Cole motions, Ann seconds. Bonnie, Buck, Steve, Paul, Jenniges, Johannsen, Grap, Mortika, Liz.

- Development Committee

Virtual tour next week to make a list of priorities og what is needed--common room furniture, etc.. Discussion around partnering with stores to get our brand out in the public. Potentially considering teaming up with organizations around giving back and/or other on brand organizations like MLA. Started conversation around Spark the Arts, more info to follow.

Other Business

Next Meeting- February 23, 2021 - initiate Board self-evaluation, Executive Director evaluation.

Adjourn



PiM Arts High School Mission: Artistic Excellence and Academic Rigor for Every Learner

PiM Arts High School Board Agenda, **February 23, 2021**

5:00 pm, At a distance via Zoom

Consent Agenda Items

- Call to Order
 - Liz motion, mortika second, Bonnie, Ann, Grap, Paul, Cassie, Joanna, Steve, Buck, Johannsen
- Approval of **January** Minutes
- Adoption of Tonight's Agenda
- Public Comment
- Administrative Update- Matt McFarlane, Executive Director
 - [Enrollment Dashboard](#)
 - Q3 reached out to struggling students for hub participation
 - Hub expanded to 3 days a week
 - Online opportunities- cooking class, social, arts mentor, etc.
 - ACT next week
 - 28 January enrollments, 121 total, going well, increased from last year
 - 43 enrollments for next year (ASP completed)
 - Return to in person- Plan is to remain in distance for Q3, start in person activities Q4 (hybrid or full return TBD)
 - Continue to expand in person activities Q3, Spring Break, 3 transition days, students returning after
 - 85% staff accessed vaccine
 - 85% return rate for students from survey
 - Busing ready to go, food service TBD...
 - Possibility to move back to distance if 5% of population is infected
 - Students will verify health, wear masks, etc.
 - Tests available to teachers
 - 15 minute lag time? Staggered release time

Committee Reports

- Academic Achievement Committee

- Number of students earning NG Q2-Q3
- Holding steady, things we have in place are working... An improvement from Q4 last year
- HR/Governance Committee
 - No official meeting this month
 - Executive director eval coming up
 - Board self eval coming up
- Finance Committee
 - [Finance Dashboard](#)
 - [Financial Statements](#)
 - [Supplemental Materials](#)
 - Board Action- Approve **January** Transactions
 - ADM 338.95 calculation error? Too low...
 - Revenues and expenditures, big changes under annual budget, fed revenue up, local down
 - Fund balance 6.5 % goal
 - Funds ready for in person
 - End the year with some savings
 - Johanssen motion to approve, Cassie second, Liz, mortika, Bonnie, Ann, Grap, Paul, Joanna, Steve, Buck,
- Development Committee
 - School tour with updates
 - Local business partnerships, charitable companies, larger organizations

Other Business

Approve 21-22 Calendar

-E learning/distance learning days each quarter for educational opportunities, keeping transition days between quarters

-Option to end before June? Staff feedback

Next Meeting- March 23, 2021 - Process Board Self-Evaluation, complete ED Evaluation

Motion to adjourn- Cassie, Mortika second



PiM Arts High School Mission: Artistic Excellence and Academic Rigor for Every Learner

PiM Arts High School Board Agenda, **March 23, 2021**

5:00 pm, At a distance via Zoom

Consent Agenda Items

- Call to Order
- Approval of **February** Minutes
- Adoption of Tonight's Agenda

Motion to approve: Mortika **Second:** Buck (Mollick, Johnson, LaCourse, Johannsen, Jenniges, Bonnie, Cole.)

- Public Comment
- Administrative Update- Matt McFarlane, Executive Director
2 students were honored with Gold Keys from Nationals Scholastic. Musical "Adams Family" is in rehearsal. Q.3 ends this week. Week after Spring Break, teachers will have M-Wed to prep and plan for hybrid transition. Thursday and Friday will be A and B day cohort orientations. Material pick up for distance learners will be Tuesday. 81% of students will be returning to the building. Food service provider will be Lancer--any student can get a FREE lunch for the remainder of the school year. Food packs can be taken home for the days students are at home, and distance learners can have food delivered to their homes. Graduation and Prom will be happening! HCA will be our graduation location and capacity limitation/prioritization will be in place. Prom will be on a boat.
 - [Enrollment Dashboard](#)
Enrollment looks good and we are ahead of the game, February was largest ever--30 students

Committee Reports

- Academic Achievement Committee
MCA will be happening but state can apply for a waiver to have the accountability associated with the scores be waived. MN is applying for that waiver. Test will be reduced--only 20 questions. Of the 107 Juniors taking the test, only 28 are opting IN. Of 94 Sophomores, only 25 are opting IN. Compensatory services are being communicated out to families whose students need to earn credit back this summer--Summer school and PLATO (online courses) will be offered as viable options.
- HR/Governance Committee
 - Action item- Consider [Bylaw Amendment](#) - adjust board terms to 3 years starting with the

2021 election.

Change elected time to serve from 2-3 years for this coming election to promote continuity.

Motion to approve Mortika, **Seconded** LaCourse. Downsides: if someone whose term is ending is reelected they are now doing 3 more years instead of 2. Stagnation? Commitment? Community member needed--alumni have been contacted, 1 expressed possible interest, and alumni parent is a possibility as well. Board self-reflection will be presented at next meeting (Mollick, Campbell, Jenniges, Grap, Johannsen, Johnson, Cole)

Finance Committee

[Finance Dashboard](#)

[Financial Statements](#)

[Supplemental Materials](#)

Board Action- Approve **February** Transactions

ADM we are at 341.13--we budgeted for 336, at the beginning of the year when our PSEO students were put in they were put in as a "semester" instead of a "year", so we reflected a little higher than was the case. We will not be rebudgeting for the remainder of the year. Still projected to end the fund balance at 6.5% We have put in for a PPP loan of \$445,000
Motion to approve: Cole, Seconded-Mortika (LaCourse, Mollick, Grap, Jenniges, Campbell, Johannsen, Johnson)

Development Committee

Pitching PiM 2021 at Spark the Arts, looking to get some continuity in the building so it feels unique to PiM community. Will be fundraising based on estimates.

Other Business

Approve 21-22 Calendar

[Calendar Detail](#)

[Proposed 21-22 Calendar](#)

Jan 24th will be moved to content day and President's day will be off. Motion:

Mortika, Seconded: Grap (Ann, Mollick, Paul, Buck, Jenniges, Johannsen, Cole)

Closed Session - Executive Director Evaluation

Next Meeting- April 27, 2021 - 5:00 Finance Training with Dustin Reeves from Bergen KDV

Motion to adjourn: Johannsen Seconded: LaCourse



PiM Arts High School Mission: Artistic Excellence and Academic Rigor for Every Learner

PiM Arts High School Board Agenda, April 27, 2021

5:00 pm, At a distance via Zoom

Call to order: Ann motioned to approve, Joanna seconded. Cassie, Steve, Liz, Mortika, Grap, Paul, Becca

Consent Agenda Items

- Call to Order
- Approval of **March** Minutes
- Adoption of Tonight's Agenda
- Public Comment
- Administrative Update- Matt McFarlane, Executive Director
 - [Enrollment Dashboard](#)

Hybrid has been mostly positive, Fall is undecided- leaning towards full in person

Events- UST site visit (informal) Thursday 4/29, Conferences, last professional development with Umar, Adaam's family musical filming, national dance day, Art festival 5/27, music and visual arts sale, Prom 5/22, Graduation 6/3, Good # of enrollments for next year, Start sectioning for students, budget for teachers- 2% increase

Committee Reports

- Academic Achievement Committee
 - 131 students did not earn credit Q3, 10% increase from previous year
 - Implementing Plato summer classes for credit recovery
- HR/Governance Committee
 - Election update- 4 community candidates, 3 elected; 2 teacher candidates
- Finance Committee
 - [Finance Dashboard](#)
 - [Financial Statements](#)
 - [Supplemental Materials](#)
 - Board Action- Approve **March** Transactions
 - ADM slightly down, budget 336, anticipate ending the year above budget, PiM approved payment protection program loan
 - Call to approve- Liz motioned to approve, Paul seconded. Cassie, Steve, Ann, Mortika, Grap, Joanna, Becca

- ❑ Development Committee
 - ❑ SPARK coming up May 20th- building beautification project (mural, sculpture garden, etc.), Plant sale successful
 - ❑ Move community connections to next fall

Other Business

- ❑ Approve Amendment to UST Contract
 - ❑ Only change is the length of contract
 - ❑ Call to approve- Cassie motioned to approve, Becca seconded. Cassie, Steve, Ann, Mortika, Grap, Joanna, Liz, Paul
- ❑ Board Self Eval Results
- ❑ Meeting Mode-In Person/Via Zoom- Consensus to stay in zoom
- ❑ Next Meeting- May 25, 2021 - 5:00 - Approve FY22 Budget

Motion to adjourn- Ann, Mortika second



PiM Arts High School Mission: Artistic Excellence and Academic Rigor for Every Learner

PiM Arts High School Board Agenda, **May 25, 2021**

5:00 pm, Board Training - Chuck Herdegen, BKDV

5:30 pm, Regular Meeting - Zoom

Consent Agenda Items

- Call to Order
- Approval of **April** Minutes
- Adoption of Tonight's Agenda:
Ann Motioned, Liz seconded. Grap, Mortika, Johnson, Mollick, Johannsen, Campbell, Cole.

- Public Comment
- Administrative Update- Matt McFarlane, Executive Director
Ending the year above what we budgeted for. Prom happened (5.22) and was a huge success. Art event on Thursday (5.27), Senior reception on Tuesday (6.1), and graduation next Thursday (6.3). One more Arts placement scheduled for June--25 kids. After June Arts placement we could be at 385. We need to think about how we are allocating space for the Visual Arts Dept. We plan to use storage space in the loading dock theatre for another classroom and put those items currently in storage in a trailer. Budget is set for 346 currently and we are forecasting above that for enrollment, so sections will grow and staffing will grow, but overall very positive numbers for next year.

[Enrollment Dashboard](#)

Committee Reports

- Academic Achievement Committee
We will likely focus our efforts next year on graduation and how we can improve our overall graduation rate.
- HR/Governance Committee
 - Election update
Election is open through June 10th. 3 teachers will step onto the board and there is a competitive race for community members. Someone is elected as a teacher but does not return as a staff member, the board will fill the spot.
- Finance Committee

Finances are in good shape. Every kid has had the opportunity to have free food this year and we are planning to continue that next year. We need to approve the working budget for 21/22 school year. Big goals were to create a budget that ends in a surplus. This budget has a surplus of \$76,000+ dollars. Our salary scale has not been adjusted since 2014. Hoping to increase salary by 4% and school will assume the costs of Insurance costs.

- [Finance Dashboard](#)
- [Financial Statements](#)
- [Supplemental Materials](#)
- [2021-2022 Budget Model](#)
- Board Action- Approve **April** Transactions Mortika motions, Ann, Buck, Grap, Paul, Liz, Jo, Steve, Bonnie, Cole
- Board Action- Approve 2021-2022 Budget Campbell motions, Mortika seconds, Grap, Ann, Liz, Jo, Steve, Paul, Bonnie, Cole
- Development Committee
Spark the Arts happened on Thursday (5.20). Letter went out ahead of time to families, alumni, etc. We raised \$6,700 with 38 unique donors. March/April is a better time of year and we will look next year to have the event live again. We have \$21,000 in PayPal to transfer from our account from donations throughout the year. Efforts to beautify the space and reflect the environment that PiM students are within daily. Window clings, speakers in the entry space to create atmosphere and ambiance, new lights in the entryway to White Box. Suggestion to have a continual reel of visual arts work playing on a monitor.

Other Business

- Next Meeting- August 24, 2021 - Board Retreat

Liz Motions, Mortika seconds.